

AGENDA

CINNAMINSON SEWERAGE AUTHORITY

January 8, 2024

CHAIRMAN - ROBERT O'CONNOR

6:30 P.M. Call meeting to order.

ROLL CALL

OPEN PUBLIC MEETINGS ACT

N.J.S.A. 10:4-6 et seq., as amended by A-3850

Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by;

- (a) prominently posting the Annual Notice of Meetings Resolution and maintaining such notice on a public bulletin board reserved for such or similar announcements.
- (b) by submitting the Annual Notice of Meetings Resolution for publication in the Burlington County Times, the Board's official newspaper, and the Courier Post, the Board's alternate official newspaper in February 2023 within seven days of the Board's reorganization meeting;
- (c) filing the Annual Notice of Meetings Resolution with the Clerk of the Township of Cinnaminson; and
- (d) mailing the Annual Notice of Meetings Resolution to any persons who shall have prepaid to receive such notice.

This statement shall be entered into the minutes.

PUBLIC COMMENT

OLD BUSINESS

1. Approval of December 18, 2023 regular session minutes.
2. Approval of December 18, 2023 executive session minutes.

3. Resolution 2023-2024-43, Salary Adjustments and Awards for Service for Non-Bargaining Employees (Memorializing)
4. Resolution 2023-2024-44, Authorize Online Sale of Surplus Property

NEW BUSINESS

DIRECTOR OF CONSTRUCTION - FRANK SZYMKOWSKI

1. Engineer's Status Report - Wayne Simpson

DIRECTOR OF ADMINISTRATION - JOHN CONVILLE

DIRECTOR OF OPERATIONS - ROBERT O'CONNOR

1. Superintendent of Operations Report - Kevin Kramer
2. Resolution 2023-2024-45, Authorizing Purchase of Explorer Through State Agency Contract
3. Resolution 2023-2024-46, Award of Contract for Spot Sewer Repairs

DIRECTOR OF PERSONNEL -

DIRECTOR OF BUDGET & FINANCE - JAMES WUJCIK

- | | |
|---------------------------------------|----------------------|
| 1. Treasurer's Report & Trial Balance | |
| 2. Operating & Payroll Expenses | <u>\$ 230,889.47</u> |
| 3. Renewal & Replacement | <u>\$ 65,607.88</u> |
| 4. Builders Escrow | <u>\$ 1,275.00</u> |

Any other matters to be presented by the Authority Board Members not listed on the Agenda.

Next scheduled meeting - January 29, 2024 at 6:30 PM

Range of Accounts: First		to Last	Include Cap Accounts: Yes		Skip Zero Activity: Yes		As Of: 12/31/23	
Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
01-100-5000	PERSONAL SERVICES							
01-100-5001	BOARD MEMBERS	10,000.00	0.00	0.00	7,500.00	2,500.00	2,500.00	75
01-100-5002	SECRETARY	5,550.00	0.00	0.00	4,487.73	1,062.27	1,062.27	81
01-100-5003	OFFICE STAFF	124,691.00	0.00	0.00	129,325.92	4,634.92-	4,634.92-	104
01-100-5004	PLANT MANAGEMENT	110,645.00	0.00	0.00	112,075.92	1,430.92-	1,430.92-	101
01-100-5005	PLANT PERSONNEL	646,059.00	0.00	0.00	636,794.73	9,264.27	9,264.27	99
Control: 5000	Total	896,945.00	0.00	0.00	890,184.30	6,760.70	6,760.70	99
01-100-6000	EMPLOYEE BENEFITS							
01-100-6001	RETIREMENT	115,000.00	0.00	0.00	121,693.00	6,693.00-	6,693.00-	106
01-100-6002	SOCIAL SECURITY	69,000.00	0.00	0.00	66,161.86	2,838.14	2,838.14	96
01-100-6003	UNEMPLOYMENT COMP	3,000.00	0.00	0.00	1,872.94	1,127.06	1,127.06	62
01-100-6004	WORKER'S COMP INSURANCE	43,000.00	0.00	0.00	43,000.00	0.00	0.00	100
01-100-6005	MEDICAL INSURANCE	263,722.40	0.00	1.40	222,976.51	40,745.89	40,744.49	85
01-100-6007	HEALTH OPT OUT	8,300.00	0.00	0.00	18,366.69	10,066.69-	10,066.69-	221
Control: 6000	Total	502,022.40	0.00	1.40	474,071.00	27,951.40	27,950.00	94
01-300-6000	ADMINISTRATIVE							
01-300-6001	PROFESSIONAL	220,000.00	0.00	87,737.15	85,896.60	134,103.40	46,366.25	79
01-300-6003	POSTAGE	11,375.00	0.00	0.00	10,313.94	1,061.06	1,061.06	91
01-300-6004	OFFICE SUPPLIES	84,872.00	0.00	1,556.72	79,816.96	5,055.04	3,498.32	96
01-300-6005	TRAVEL/MISC ADMINISTRATIVE	5,000.00	0.00	1,240.00	620.00	4,380.00	3,140.00	37
01-300-6006	INSURANCE	65,000.00	0.00	250.00	64,902.68	97.32	152.68-	100
01-300-6007	JUDGEMENTS/INSURANCE CLAIMS	0.00	0.00	0.00	30,000.00	30,000.00-	30,000.00-	0
Control: 6000	Total	386,247.00	0.00	90,783.87	271,550.18	114,696.82	23,912.95	94
01-400-6000	OPERATION/MAINTENANCE							
01-400-6001	SOLIDS DISPOSAL	275,000.00	0.00	57,300.00	214,544.94	60,455.06	3,155.06	99
01-400-6002	UTILITIES	283,412.00	0.00	0.00	207,560.03	75,851.97	75,851.97	73
01-400-6003	CHEMICALS	74,750.00	0.00	16,047.24	58,620.21	16,129.79	82.55	100
01-400-6004	PLANT MAINTENANCE	324,409.06	0.00	11,848.42	216,252.32	108,156.74	96,308.32	70
01-400-6005	STATE PERMIT FEE	38,160.00	0.00	0.00	22,605.76	15,554.24	15,554.24	59
01-400-6006	SAFETY AND TRAINING	15,100.00	0.00	0.00	11,019.56	4,080.44	4,080.44	73
01-400-6007	LAB TESTING	45,000.00	0.00	3,520.92	36,956.33	8,043.67	4,522.75	90
Control: 6000	Total	1,055,831.06	0.00	88,716.58	767,559.15	288,271.91	199,555.33	81
01-800-6000	INTEREST EXPENSE							
01-800-6007	Renewal & Repair	1,116,690.00	0.00	1,795.29	867,170.26	249,519.74	247,724.45	78

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
01-800-6025	DEBT SERVICE BOND INTEREST	97,733.00	0.00	0.00	94,471.52	3,261.48	3,261.48	97
Control: 6000	Total	1,214,423.00	0.00	1,795.29	961,641.78	252,781.22	250,985.93	79
Fund: 01	CURRENT FUND Budgeted Total	4,055,468.46	0.00	181,297.14	3,365,006.41	690,462.05	509,164.91	87
Fund: 01	CURRENT FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 01	CURRENT FUND Total	4,055,468.46	0.00	181,297.14	3,365,006.41	690,462.05	509,164.91	87
Final Budgeted		4,055,468.46	0.00	181,297.14	3,365,006.41	690,462.05	509,164.91	87
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Final Total		4,055,468.46	0.00	181,297.14	3,365,006.41	690,462.05	509,164.91	87

**CINNAMINSON SEWERAGE AUTHORITY
CAPITAL EXPENDITURE REPORT
FOR THE BUDGET YEAR 2023-2024**

		Expenditures													
	Appropriation	February	March	April	May	June	July	August	September	October	November	December	January	Total	%
Capital	\$1,030,800.00	30,330.83	\$29,020.50	9,686.00	109,620.00	262,647.59	\$56,483.63	71,436.00	17,500.00	\$56,182.07	\$0.00	\$4,600.00		647,506.62	63%
Debt Service P&I	\$871,845.00	204,065.19	0	0	0	0	0	675,189.73	0	0	0	0	0	879,254.92	101%
Total	\$1,902,645.00	234,396.02	\$29,020.50	9,686.00	109,620.00	262,647.59	\$56,483.63	746,625.73	17,500.00	56,182.07	0.00	4,600.00	0.00	1,526,761.54	80%

Range of Checking Accts: 01 CHECKING to 01 CHECKING Range of Check Dates: 12/01/23 to 12/31/23
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
01 CHECKING		Operating Checking			
26703	12/18/23	TODDL005 TODD LEONARD	173.30	12/31/23	256
26704	12/18/23	ALAIM005 ALAIMO ASSOCIATES	5,153.65	12/31/23	267
26705	12/18/23	ALSEN005 ALS Environmental	554.00		267
26706	12/18/23	AMAZO005 AMAZON CAPITAL SERVICES, INC	469.59		267
26707	12/18/23	AMERI015 AMERICAN WATER	945.76		267
26708	12/18/23	AMERI055 AMERICAN WEAR INC	415.52		267
26709	12/18/23	ASSOC010 ASSOC. OF ENVIRONMENTAL A	3,753.00		267
26710	12/18/23	AUTH005 NJ UTILITY AUTH	55,862.00	12/31/23	267
26711	12/18/23	BURLI005 BURLINGTON COUNTY TIMES	192.99	12/31/23	267
26712	12/18/23	BURLI015 BURLINGTON COUNTY TREASUR	5,484.22	12/31/23	267
26713	12/18/23	CAPEH005 CAPEHART SCATCHARD	1,209.00	12/31/23	267
26714	12/18/23	CINNA015 CINNAMINSON TOWNSHIP	1,350.57	12/31/23	267
26715	12/18/23	COREM005 CORE MECHANICAL INC.	588.00	12/31/23	267
26716	12/18/23	COURI005 COURIER POST	88.38		267
26717	12/18/23	CPPC005 PSE&G ATTN: CPPC MANAGER	19,710.65	12/31/23	267
26718	12/18/23	DAVET005 DAVE TRUCK REPAIR LLC	2,395.93		267
26719	12/18/23	DELTA005 DELTA DENTAL OF NEW JERSE	849.46	12/31/23	267
26720	12/18/23	DEVON005 JUDITH DEVONE	300.00		267
26721	12/18/23	DOERR005 DOERR, CYNTHIA	250.00	12/31/23	267
26722	12/18/23	EDMUN005 Edmunds Assoc., Inc.	13,757.32	12/31/23	267
26723	12/18/23	GRANI005 GRANITE TELECOMMUNICATIONS LLC	272.26	12/31/23	267
26724	12/18/23	GREEN005 GREENWOOD ELECTRIC MOTORS	404.29	12/31/23	267
26725	12/18/23	HACHC005 HACH COMPANY	2,494.23	12/31/23	267
26726	12/18/23	HAINEO30 HAINESPORT ENTERPRISE INC	2,126.92	12/31/23	267
26727	12/18/23	JAMES010 JAMES WUJCIK	300.00	12/31/23	267
26728	12/18/23	JOHNC005 John Conville	300.00	12/31/23	267
26729	12/18/23	KDIOF005 KDI OFFICE TECHNOLOGY	20.41	12/31/23	267
26730	12/18/23	KEYST005 KEYSTONE ENGINEERING GROUP INC	1,188.27	12/31/23	267
26731	12/18/23	LOOKF005 LOOK FIRST TECHNOLOGY LLC	1,642.50	12/31/23	267
26732	12/18/23	LOWES005 LOWES BUSINESS ACCT/GECRB	598.94		267
26733	12/18/23	MEMBE005 WEF MEMBERSHIP	585.00		267
26734	12/18/23	MUNIC010 MUNICIPAL CAPITAL FINANCE	67.95	12/31/23	267
26735	12/18/23	NAPAA005 NAPA AUTO PARTS	497.40	12/31/23	267
26736	12/18/23	NJAME005 NJ AMERICAN WATER CO.	403.63		267
26737	12/18/23	NJDIV005 NJ DIVISION OF PENSIONS	19,291.09	01/03/24 VOID	267 (Reason: wrong amount)
26738	12/18/23	NJMOT005 NJ MOTOR VEHICLE COMMISSION	150.00	12/31/23	267
26739	12/18/23	OCONN005 ROBERT O'CONNOR	300.00	12/31/23	267
26740	12/18/23	ONECA010 ONE CALL CONCEPTS	270.26	12/31/23	267
26741	12/18/23	SAMSW005 SAM'S WHOLESALE	515.01	12/31/23	267
26742	12/18/23	SCHWE005 SCHWERING'S HARDWARE, INC	165.66	12/31/23	267
26743	12/18/23	SEASI005 SEASIDE WASTE SERVICES INC	1,875.00	12/31/23	267
26744	12/18/23	SOUTH005 SOUTH JERSEY WELDING SUPP	67.20	12/31/23	267
26745	12/18/23	STEVE005 STEVENSON SUPPLY COMPANY,	179.22	12/31/23	267
26746	12/18/23	STROB005 STROBEL, RICHARD	300.00	12/31/23	267
26747	12/18/23	SZYMK005 FRANK SZYMKOWSKI	300.00	12/31/23	267
26748	12/18/23	TERMI005 TERMIGUARD PEST SERVICES	737.00	12/31/23	267
26749	12/18/23	TODDL005 TODD LEONARD	104.00	12/31/23	267
26750	12/18/23	VERIZ020 VERIZON WIRELESS	199.99		267
26751	12/18/23	VERIZ025 VERIZON CONNECT	331.65	12/31/23	267

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
01 CHECKING		Operating Checking			Continued
26752	12/18/23	VWRIN005 VWR INTERNATIONAL LLC	100.74	12/31/23	267
26753	12/18/23	WBMAS005 WB Mason	39.50	12/31/23	267
26754	12/18/23	WINDR005 WIND RIVER ENVIRONMENTAL LLC	0.00	12/18/23 VOID	0
26755	12/18/23	WINDR005 WIND RIVER ENVIRONMENTAL LLC	18,847.36	12/31/23	267
26756	12/18/23	WORKN005 WORK 'N GEAR, LLC	730.93	12/31/23	267
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			Checks: 52	2	149,618.66
			Direct Deposit: 0	0	0.00
			Total: 52	2	149,618.66
Report Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			Checks: 52	2	149,618.66
			Direct Deposit: 0	0	0.00
			Total: 52	2	149,618.66



Richard A. Alaimo Associates

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-845-0300

January 4, 2024

Mr. Robert W. O'Connor, Chairman
Cinnaminson Sewerage Authority
1621 Riverton Road
Cinnaminson, New Jersey 08077

Re: Cinnaminson Sewerage Authority
Miscellaneous Services
Our File No. M-080-007

Dear Rob:

Enclosed is our status report for the month of January 2024. We will be pleased to discuss this with you at your convenience.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

Wayne D. Simpson, P.E.
Senior Associate

WDS/das
Enclosure

cc/enc: Kimberly Fitzpatrick, Administrator, CSA
Judy Devone, Secretary, CSA
Richard A. Alaimo, P.E., P.P., President, RAAA

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- *Consulting Engineers* -

Civil • Structural • Mechanical • Electrical • Environmental • Planners

**CINNAMINSON SEWERAGE AUTHORITY
ENGINEER'S STATUS REPORT
January 4, 2024**

M-080-148

WESTFIELD LEAS PUMPING STATION

This project is on maintenance bond until July 2025.

M-080-149

UV DISINFECTION SYSTEM

We have completed approximately seventy percent of the design of the process equipment.

M-080-150

HEADWORKS ANALYSIS

No change in status.

We have met with plant personnel and NJDEP staff to discuss the sampling strategy and reporting requirements. We are currently waiting for the wastewater dischargers' sampling results.

M-080-151

SPOT SEWER REPAIRS

We received bids for this project on January 4, 2024. Our award recommendation will be forwarded under separate cover.

M-081-079

VILLAGE AT CINNAMINSON HARBOUR

This project is on maintenance bond until February 2025.

M-081-095-006

SHOPPES AT CINNAMINSON, PADS A, B AND G

No change in status.

A punch list dated April 29, 2022 has been sent to the applicant.

The work cannot be completed until a building has been constructed on Pad Site G.

M-081-118

WAL-MART EXTENSION

This project is on maintenance bond until February 2025.

M-081-124

WAWA (TAYLORS LANE)

The contractor for Wawa has completed the sewer main construction. A revised punch list was issued on October 31, 2023.

M-081-130

2716 BRANCH PIKE

We have approved the plans for this two residential unit subdivision.

M-081-131

2801 RIVERTON ROAD (KNOWLTON RESIDENCE)

A punch list was issued on October 11, 2021.

M-081-139

LIDL GROCERY STORE

Construction of the sewer mains has been completed. An easement agreement must be submitted prior to bond release.

M-081-142

1001 TAYLORS LANE

Construction is substantially complete. A punch list was issued on April 23, 2023.

M-081-144

CINNAMINSON EMPIRE, LLC

The sanitary sewer system is complete. Punch list items remain.

M-081-147

CHICK-FIL-A & RETAIL

We have reviewed the plans and have requested revisions.

M-081-150

WALLACE BOULEVARD – BACKSTREETS MANAGEMENT

Sewer main construction is substantially complete. A revised punch list was issued on December 14, 2023.

M-081-151

CANNABIS CULTIVATION FACILITY-2300 WALLACE BOULEVARD

No change in status.

We have approved the plans for the proposed 50,662 SF facility.

M-081-152

MILEX – 1705 INDUSTRIAL HIGHWAY

No change in status.

We have approved plans for the proposed retail facility and drive-thru restaurant.

M-081-153 **CANNABIS CULTIVATION FACILITY-2303-2305 WALLACE BOULEVARD**

No change in status.

We have approved the plans for the proposed 22,150 SF facility.

M-081-154 **WESTFIELD FRIENDS SCHOOL**

We have reviewed plans for the conversion of the former Bayard's Chocolate shop to educational facilities. **Construction has commenced.**

M-081-155 **JAMES AVENUE (BLOCK 607, LOT 3.02)**

We are reviewing plans for a single family home connection.

WDS/das

CINNAMINSON SEWERAGE AUTHORITY
OPERATING & PAYROLL EXPENSES
FOR THE MONTH ENDING
December 31, 2023

Payroll Expense	\$	76,670.81
Operating Expense	\$	154,218.66
Total	\$	<u>230,889.47</u>

1/8/2024

Req.#	Vendor Description	Invoice Amount
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General

Renewal and Replacement

24-00539	Booth Mechanical, Inc	2422 Church Rd manhole	7,780.00
24-00580	Duke's Root Control	Root Control Contract	57,827.88
			65,607.88

NJEIT

Total			0.00
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Builder's Escrow

To Alaimo:

Invoice #

220035	WaWa Taylors Ln	51.25
220036	Popeyes & Tim Hortons	652.50
220037	Backstreet Mgmt - Wallace Blvd	51.25
220039	James Ave - Anta Contractors	520.00

Total		1,275.00
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Release of Escrow

Total		0.00
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Maintenance Bonds

Total		0.00
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Grand Total		\$66,882.88
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Sewer Revenue Collected Balances 2023-2024

Description	Budget Approp.	February	March	April	May	June	July	August	September	October	November	December	January	Total	%
User Charges	\$3,020,000.00	105,096.09	403,824.91	257,172.13	74,843.67	343,041.61	275,790.46	113,067.85	353,238.05	475,399.65	95,793.51	312,057.51		2,809,325.44	93%
Delinquent Interest	\$55,000.00	4,563.96	8,175.21	2,064.32	2,258.68	1,829.25	\$2,629.55	\$9,148.76	\$2,445.98	\$4,751.22	\$2,927.21	\$3,446.99		44,241.13	80%
Connection Fees	\$50,000.00	0.00	0.00	0.00	0.00	295,207.00	\$0.00	0.00	75,714.98	6,500.00	0.00	0.00		377,421.98	755%
Installment Connection Fees	\$15,088.24	584.43	0.00	3,206.47	0.00	0.00	\$2,927.06	\$0.00	\$0.00	\$2,347.06	\$280.72	\$0.00		9,345.74	62%
Misc. Revenue	\$20,000.00	676.59	950.00	900.00	650.00	850.00	\$1,600.00	\$1,200.00	\$500.00	\$850.00	\$1,150.00	\$650.00		9,976.59	50%
Sub total Revenue Cash	\$3,160,088.24	110,921.07	412,950.12	263,342.92	77,752.35	640,927.86	\$282,947.07	\$123,416.61	\$431,899.01	\$489,847.93	\$100,151.44	\$316,154.50	\$0.00	3,250,310.88	103%
Interest Income	\$36,000.00	8,830.42	8,225.03	9,948.16	9,765.07	10,560.41	\$9,745.54	\$8,975.17	\$7,218.26	\$7,133.81	\$7,143.45	\$7,645.70		95,191.02	264%
Total	\$3,196,088.24	120,428.08	421,175.15	273,291.08	87,517.42	651,488.27	\$292,692.61	\$132,391.78	\$439,117.27	\$496,981.74	\$107,294.89	\$323,800.20	\$0.00	3,346,178.49	105%

Account Range: First to Last Date Range: 02/01/23 to 01/31/24
Exclude Accounts with Zero Balance and No Activity: N

Account No	Description	Type	Begin Balance	Debit	Credit	Net	End Balance
01-000-1006	PAYROLL CLEARING	A	0.00				0.00
01-000-1007	PAYROLL CASH	A	100,951.02 Db	1,239,958.02	1,271,662.63	31,704.61 Cr	69,246.41 Db
01-000-1008	PRIME PAY ACCT/AMERIHEAL	A	757.93 Db				757.93 Db
01-000-1009	OPERATING CHECKING	A	52,678.58 Db	1,504,135.54	1,538,631.33	34,495.79 Cr	18,182.79 Db
01-000-1010	GENERAL SAV ACCT	A	445,934.56 Db	3,531,063.65	3,507,257.76	23,805.89 Db	469,740.45 Db
01-000-1011	UNEMPLOYMENT CASH	A	0.00				0.00
01-000-1012	DUE FROM OPERATING TO RE	A	0.00				0.00
01-000-1013	HEALTH FSA ACCOUNT	A	732.70 Db	55.00		55.00 Db	787.70 Db
01-000-1016	UNEMPLOYMENT EQUITY	A	0.00				0.00
01-000-1020	CSH MGMT ESCROW DEP FAIRFAX	A	0.00				0.00
01-000-1021	BOND ESC CASH/WALLACE	A	0.00	38,706.50	38,706.50		0.00
01-000-1025	REVENUE CASH 713551302	A	777,599.34 Db	6,427,610.43	6,641,712.77	214,102.34 Cr	563,497.00 Db
01-000-1030	TD REVENUE TRUST FUND	A	6,070.99 Db	4,305,665.10	4,305,846.82	181.72 Cr	5,889.27 Db
01-000-1031	TD REN/REP/IMP CASH	A	272,619.97 Db	916,901.23	894,121.20	22,780.03 Db	295,400.00 Db
01-000-1032	TD GENERAL FUND CASH TRUST	A	1,201,524.57 Db	190,017.55	806,731.10	616,713.55 Cr	584,811.02 Db
01-000-1033	TD ESCROW FUND TRUST	A	322,031.23 Db	45,496.52	171,372.46	125,875.94 Cr	196,155.29 Db
01-000-1034	TD Debt Service	A	279,568.69 Db	1,181,946.96	1,170,561.37	11,385.59 Db	290,954.28 Db
01-000-1035	COST OF ISSUANCE CSH 7108559	A	0.00				0.00
01-000-1036	94 DSR/7108531	A	0.00				0.00
01-000-1037	TD 2016/17 WWTP NJEIT	A	0.00				0.00
01-000-1038	CASH ON HAND W/FISCAL NJ	A	0.00				0.00
01-000-1039	TD NJEIT 2013-15 LAKEVIEW	A	391,241.28 Db	33,431.40	15,519.69	17,911.71 Db	409,152.99 Db
01-000-1040	WWTP CASH ON HAND /FISCA	A	0.00				0.00
01-000-1041	TD TAYLORS LA CASH ACCT	A	1.20 Db				1.20 Db
01-000-1042	TAYLORS LA COH W/ FISCAL	A	0.00				0.00
01-000-1101	ACCOUNTS RECEIVABLE SEWE	A	325,846.32 Db	3,525,338.58	3,503,439.19	21,899.39 Db	347,745.71 Db
01-000-1102	ACCRUED RECEIVABLE SEWER	A	0.00				0.00
01-000-1103	REFUND RECEIVABLE	A	0.00				0.00
01-000-1105	ACCTS RECV/HAINES LOAN MEDICA	A	0.00				0.00
01-000-1106	EMPLOYEE LOANS/MATERIALS	A	0.00				0.00
01-000-1107	COMPENSATION/CARMELO COLON	A	0.00				0.00
01-000-1205	LAND	A	57,750.00 Db				57,750.00 Db
01-000-1210	BUILD/MACHINE/EQUIP 07-1	A	37,748,816.36 Db				37,748,816.36 Db
01-000-1220	UNAMORT DEBT ISSUE COST	A	0.00				0.00
01-000-1221	UNAMORT DEBT ISS/CST 2004 BON	A	0.00				0.00
01-000-1222	UAMORT D/S ISSUANCE COST	A	0.00				0.00
01-000-1225	DEFERRAL ON RFND 90 BONDS	A	0.00				0.00

Account No	Description	Type	Begin Balance	Debit	Credit	Net	End Balance
01-000-1235	ACCUM DEPR ON CONTRIB CAPITAL	A	0.00				0.00
01-000-1305	CONSTRUCTION IN PROG FM PH 3	L	0.00				0.00
01-000-1306	CONSTRUCTION IN PROG FM PH 4	L	0.00				0.00
01-000-1307	LAKEVIEW PROJECT CIP	L	0.00				0.00
01-000-1308	HEADWORKS PROJ CIP	L	0.00				0.00
01-000-1309	WWTP UPGRADE/CIP	L	0.00				0.00
01-000-1310	TAYLORS LA CIP	L	0.00				0.00
01-000-1340	TAYLOR'S LANE SEWER EXT.	L	0.00				0.00
01-000-1400	DEF OUTFLOWS OF RESOURCE	L	188,144.00 Db				188,144.00 Db
01-000-1411		L	0.00				0.00
01-000-1999	ESTIMATED REVENUE	A	0.00				0.00
01-000-2001	ENCUMB. PAYABLE	L	0.00				0.00
01-000-2002	RESERVE FOR ENCUMBRANCES	L	0.00				0.00
01-000-2003	OPERATING ACCTS PAYABLE	L	213,404.15 Cr	2,343,278.92	2,246,386.63	96,892.29 Db	116,511.86 Cr
01-000-2005	ACCRUED S&W PAYABLE	L	36,604.64 Cr				36,604.64 Cr
01-000-2008	COMPENSATED ABSENCES PAY	L	76,084.89 Cr				76,084.89 Cr
01-000-2010	OVER/PMT REFUND	L	0.00		50.00	50.00 Cr	50.00 Cr
01-000-2014	FWT WITHHOLDING	L	0.00	87,056.33	87,056.33		0.00
01-000-2015	FICA/MEDICARE WITHHOLDING	L	0.00	66,161.85	66,161.85		0.00
01-000-2016	STATE TAX WITHHELD	L	0.00	34,561.96	34,561.96		0.00
01-000-2017	STATE UNEMPLOYMENT	L	5.50 Db	768.15	768.15		5.50 Db
01-000-2018	PERS/INSURANCE CONTRIB	L	38.66 Cr	84,299.43	84,754.01	454.58 Cr	493.24 Cr
01-000-2019	DEFF COMP	L	0.00	9,398.00	9,398.00		0.00
01-000-2020	CONTRIBUTORY HEALTH	L	0.00	41,412.57	41,412.57		0.00
01-000-2021	EMPLOYEE LOAN PAYBACK	L	0.00	329.93		329.93 Db	329.93 Db
01-000-2022	FLEX SPENDING ACCT CONTRIB	L	136.19 Cr	3,120.01	3,549.14	429.13 Cr	565.32 Cr
01-000-2023	WAGE SUPPORT GARNISHMENT	L	0.00	1,530.00	1,530.00		0.00
01-000-2024	ACCRUED SALARY/WAGES	L	0.00				0.00
01-000-2025	UNEMP COMP RESERVE	L	0.00				0.00
01-000-2026	CSF/BOND ESCROW RESERVE	L	0.00				0.00
01-000-2027	3RD PARTY SICK PAY ER	L	0.00				0.00
01-000-2029	MISC PAYROLL	L	0.00				0.00
01-000-2107	CONSTRUCTION IN PROGRESS	L	0.00				0.00
01-000-2115	ACCUM DEPRECIATION	L	15,777,339.25 Cr				15,777,339.25 Cr
01-000-2130	CONTRIBUTED CAPITAL	L	0.00				0.00
01-000-2203	BONDS PAYABLE 2004	L	0.00				0.00
01-000-2204	CURRENT NJEIT LOANS PAYA	L	782,414.56 Cr				782,414.56 Cr
01-000-2206	2004 BONDS PAYABLE	L	0.00				0.00
01-000-2303	ESCROW-VERROCHIO FF DEP RES	L	0.00				0.00
01-000-2503	GEN/TRUST CONTRACT PAYABLE	L	0.00				0.00

Account No	Description	Type	Begin Balance	Debit	Credit	Net	End Balance
01-000-2506	EARLY RETIREMENT PAYABLE	L	0.00				0.00
01-000-2705	BUILDERS ESCROW ACCT	L	322,335.84 Cr	159,228.98	33,353.04	125,875.94 Db	196,459.90 Cr
01-000-2706	RESERV FOR ESCROW/HIBACH	L	0.00				0.00
01-000-2849	2013 NJEIT LOAN HDWKS/LK	L	1,674,797.12 Cr	173,450.77		173,450.77 Db	1,501,346.35 Cr
01-000-2850	2004 NJEIT LOAN	L	101,577.66 Cr	117,886.54		117,886.54 Db	16,308.88 Db
01-000-2851	2008 NJEIT LOAN PH 4	L	71,363.38 Cr	93,560.00		93,560.00 Db	22,196.62 Db
01-000-2852	GANTHER SCHOLARSHIP RES	L	0.00				0.00
01-000-2853	NJEIT LOAN 2016	L	0.00				0.00
01-000-2854	PENSION PAYABLE	L	109,837.00 Cr				109,837.00 Cr
01-000-2855	NET PENSION LIABILITY	L	1,111,063.00 Cr				1,111,063.00 Cr
01-000-2856	2017 NJEIT LOAN	L	5,356,953.30 Cr	366,509.30		366,509.30 Db	4,990,444.00 Cr
01-000-2857	2018 NJEIT TAYLORS LA LO	L	597,110.78 Cr	33,376.79		33,376.79 Db	563,733.99 Cr
01-000-2860	BOND ANTICIPATION NOTE PAYABL	L	0.00				0.00
01-000-2875	DEF INFLOWS OF RESOURCES PERS	L	800,179.00 Cr				800,179.00 Cr
01-000-2998	APPROPRIATED BUDGET	L	0.00				0.00
01-000-2999	ACCRUED INT PAYABLE BOND	L	50,042.94 Cr				50,042.94 Cr
01-000-3001	RETAINED EARNINGS-OPERATING	F	789,286.88 Cr				789,286.88 Cr
01-000-3005	RETAINED EARNINGS-R/R/I	F	0.00				0.00
01-000-3006	RETAINED EARNINGS-GEN/TR	F	13,724,308.16 Cr				13,724,308.16 Cr
01-000-4000	REVENUE CONTROL	R	0.00	156,304.45	3,603,022.37	3,446,717.92 Cr	3,446,717.92 Cr
01-000-5000	EXPENSE CONTROL	E	0.00	3,431,101.36	66,094.95	3,365,006.41 Db	3,365,006.41 Db
	Fund Totals		577,396.84 Db	30,143,661.82	30,143,661.82		577,396.84 Db
	Fund Balance Totals			44,650,879.74	44,073,482.90		
Total Accounts ==>	98						
	Report Totals		577,396.84 Db	30,143,661.82	30,143,661.82		577,396.84 Db
	Report Balance Totals			44,650,879.74	44,073,482.90		

CINNAMINSON SEWERAGE AUTHORITY

RESOLUTION NO. 2023-2024-43

AWARDS FOR SERVICE FOR NON-BARGAINING EMPLOYEES

WHEREAS, the Cinnaminson Sewerage Authority (hereinafter referred to as the “Authority”) employs various individuals needed to manage, operate and maintain its sanitary sewer facilities in the Township of Cinnaminson; and

WHEREAS, the Authority recognizes the outstanding contributions made by its non-bargaining employees to the effective supervision, operation and maintenance of the sanitary sewer facilities.; and

WHEREAS, the Authority has determined that salary adjustments for said employees are reasonable and appropriate, the same having been unanimously approved by motion at its regular meeting on December 18, 2023, and to be memorialized by this resolution; and

NOW, THEREFORE, BE IT RESOLVED on this 8th day of January 2024 by the Board of Commissioners of the Cinnaminson Sewerage Authority that annual salaries be increase, by the percentages/amounts set forth below, retroactive to the dates indicated:

Kimberly Fitzpatrick	Administrator	3.00%	Effective 1/1/2024
Amy Williams	Billing Clerk	3.00%	Effective 1/1/2024
Kevin Kramer	Superintendent of Operations	3.00%	Effective 1/1/2024
Judith H. Devone	Secretary	\$175.00	Effective 1/1/2024

BE IT FURTHER RESOLVED, that in recognition of service to the Authority during fiscal year 2023/2024, and pursuant to N.J.S.A. 40A:9-18, an award is hereby made to the following employees in the amounts designated which amounts will not be added to base salary: Kimberly Fitzpatrick, \$400.00; Amy Williams, \$300.00; Kevin Kramer, \$400.00.

Robert O’Connor, Chairman

I do hereby certify that the above resolution was adopted by the Cinnaminson Sewerage Authority in regular session on January 8, 2024.

Judith Devone, Secretary

CINNAMINSON SEWERAGE AUTHORITY
RESOLUTION NO. 2023-2024-44
AUTHORIZING ONLINE SALE OF SURPLUS PROPERTY

WHEREAS, the Cinnaminson Sewerage Authority (hereinafter referred to as the “Authority”) is responsible for owning, maintaining and monitoring the sanitary sewer facilities in Cinnaminson Township; and

WHEREAS, N.J.S.A. 40:14A-7 authorizes the Authority to enter into any and all contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the sewerage authority subject to the “Local Public Contracts Law”, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, 40A:11-36 authorizes sale of personal property not needed for public use by means of sealed bids or public auction; and

WHEREAS, the New Jersey Department of Community Affairs, Division of Local Government Services has approved the sale of surplus personal property through online auctions conducted by through approved internet-based vendors, without approval of the sale by the Division and pursuant to the requirements set forth in Local Finance Notice 2019-15 dated November 27, 2019; and

WHEREAS, the Authority is the owner of certain surplus personal property which is no longer needed for public use; and

WHEREAS, the Authority wishes to sell said surplus personal property in “as is” condition and without any express or implied warranties;

NOW, THEREFORE, BE IT RESOLVED, on this 8th day of January 2024, as follows:

1. Sale of surplus personal property shall be conducted through Municibid pursuant to State Contract 19-GNSV1-00696. The terms and conditions of the agreement entered into with Municibid are available online at municibid.com and are also available at the Authority’s offices at 1621 Riverton Road, Cinnaminson, NJ 08077;
2. The sale will be conducted online and the address of the auction site is municibid.com;
3. The sale is being conducted pursuant to Local Finance Notice 2019-15;
4. The surplus personal property to be sold is no longer needed for public use and is described and identified as follows: 2006 Ford Pickup Truck, VIN: 1FTWF31566ED26563; 2006 Ford Crown Victoria, VIN: 2FAHP71W06X102280; Trailer, VIN: 4MEDS20272D005670.

5. The surplus property, as identified, is being sold in “as is” condition without any express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus personal property;
6. The Authority reserves the right to accept or reject any bid submitted; and

BE IT FURTHER RESOLVED that the Chairman and Administrator are authorized to take any and all action necessary to carry out the intent and purposes of this resolution.

Robert O’Conor, Chairman

I do hereby certify that the above resolution was adopted by the Cinnaminson Sewerage Authority in regular session on January 8, 2024.

Judith H. Devone, Secretary

CINNAMINSON SEWERAGE AUTHORITY

RESOLUTION NO. 2023-2024-45

AUTHORIZING PURCHASE OF SUV THROUGH STATE AGENCY CONTRACT

WHEREAS, the Cinnaminson Sewerage Authority (hereinafter referred to as the “Authority”) is responsible for owning, maintaining and monitoring the sanitary sewer facilities in Cinnaminson Township; and

WHEREAS, N.J.S.A. 40:14A-7 authorizes the Authority to enter into any and all contracts, execute any and all instruments and do and perform an and all acts or things necessary, convenient or desirable for the purposes of the sewerage authority subject to the “Local Public Contracts Law”, N.J.S.A. 40A11-1 et seq.; and

WHEREAS, N.J.S.A. 40A:11-12 authorizes any contracting unit, without advertising for bids, to purchase any goods or services under any contract for such goods and services entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Authority has determined that a 2024 Ford Explorer 4WD is available for purchase from Gentilini Motors of Egg Harbor Township in New Jersey pursuant to State of New Jersey Contract 20-01190, T2007 for the sum of \$52,316.85, that said vendor is offering the lowest price including delivery charges, if any, and that said vendor best meets the needs and requirements of the Authority; and

NOW, THEREFORE, BE IT RESOLVED on this 8th day of January 2024 that the purchase of the 2024 Ford Explorer 4WD from Gentilini Motors pursuant to State of New Jersey Contract 20-01190, T2007 for the sum of \$52,316.85 be and the same is hereby authorized and approved; and

BE IT FUTHER RESOLVED that the Chairman and Administrator are authorized to take any and all action necessary to carry out the intent and purpose of this resolution.

Robert O’Connor, Chairman

I do hereby certify that the above resolution was adopted by the Cinnaminson Sewerage Authority in regular session on January 8, 2024.

Judith Devone, Secretary



Gentilini Motors
 2703 Fire Rd
 Egg Harbor Township NJ 08234
 (609) 484-0555
 www.upfitme.com

Quote

#EST8983

1/4/2024

Bill To

Kevin Kramer
 Cinnaminson Sewerage Authority
 400 N Randolph Ave
 Riverton NJ 08077
 United States

TOTAL

\$52,316.85

Customer #	Expires	Sales Rep	Contract Ref
	2/16/2024	Dom Fresco	T2007-20-01393 EXPLORER 4WD

Qty	Item	MSRP	Dist Amt	Ext Amt
1	G-V-24K8B-STK-BASE Vehicle not being produced for 2023 Vehicle substitution listed below			
1	K8B-V-24-BASE Doc #:20-FLEET-01393 Item #:1 T2007 Section 6 Price Line 11 SUV and Crossover, Mid-Size, 4-Door, 4WD/AWD, with Gasoline Engine, as specified in Section 3.3.6.1 of the Bid Solicitation Brand Name: 2024 Ford Model: Explorer Base 4WD Manufacturers Body Code: K8B with 100A Package (Includes Air Conditioning) and 99H (2.3L EcoBoost Engine), 44T (10-Speed Automatic Transmission), Delivery Days After Receipt of Order: 90-120 Days	\$45,577.43	\$45,577.43	\$45,577.43
1	VAV-MEE LPO, All-weather floor mats (dealer-installed)	\$649.00	\$346.50	\$346.50
1	YZ-K8B-21 Oxford White		\$0.00	\$0.00
2	UND1-MEE Undercoat per gallon	\$219.19	\$153.43	\$306.86
1	MEE-INVERTER INVERTER	\$875.99	\$613.19	\$613.19
28	LABOR 2021 LABOR # NJ Labor for installation or repairs to vehicles	\$92.50	\$92.50	\$2,590.00





Gentilini Motors
 2703 Fire Rd
 Egg Harbor Township NJ 08234
 (609) 484-0555
 www.upfitme.com

Quote

#EST8983

1/4/2024

Qty	Item	MSRP	Dist Amt	Ext Amt
	<p>ADD-EQUIP THIS VEHICLE IS SUBJECT TO ADDITIONAL BILLING ON ANOTHER CONTRACT. IT IS QUOTED SEPARATELY AND THE PURCHASE CANNOT BE COMPLETED WITHOUT THE ADDITIONAL BILLING NOT INCLUDED IN THIS QUOTE.</p> <p>PLEASE NOTE IF THERE IS NO LINE ITEM WITH AN ADDITIONAL ESTIMATE NUMBER THIS QUOTE IS INCOMPLETE.</p> <p>** Gentilini and Municipal Equipment has the unilateral right to cancel this order if and when the manufacturer cancellations affect the pecking order or vehicles assigned. **</p> <p>** This is our mission until product and supplies improve **</p> <p>THIS VEHICLE HAS AN ADDITIONAL WORK ORDER. PLEASE CALL MUNICIPAL EQUIPMENT FOR COMPLETE DETAILS.</p> <p>PLEASE EMAIL: ORDERS@UPFITME.COM OR 609-484-0555</p> <p>Please ask for Dom Fresco or email Dom dfresco@upfitme.com</p>			
1	<p>RZB-CK10706-23 Color Keyed with lettering / Vinyl (dealer-installed) Door entry guard installed on each scuff plate (4 doors). Reflective grade vinyl is visible when doors are open. (Item can be duplicated for additional Safety Reflective coverage area) 1" inch Diamond Grade Reflective square Item in lieu of factory Black Grille and bow tie modified due to factory constraints are open. (Item can be duplicated for additional Safety Reflective coverage area) 1 inch square x 4 Item in lieu of factory Black Grille and bow tie modified due to factory constraints</p>	\$850.00	\$773.50	\$773.50
1	<p>52T-K8B Class III Trailer Tow Package -inc: cargo area management system</p> <p>MSRP: \$545.00 PRICE LISTED IS 5% OFF AS MARKED</p>	\$517.75	\$517.75	\$517.75
2	<p>CD3802AW Directional, Surface Mount, 12-24VDC, Dual-Color, Amber/ White</p>	\$163.77	\$88.44	\$176.88
2	<p>VSAW A/W HIDE-A-WAY</p>	\$110.87	\$59.87	\$119.74
14	<p>LABOR 2021 LABOR # NJ Labor for installation or repairs to vehicles</p>	\$92.50	\$92.50	\$1,295.00





Gentilini Motors
2703 Fire Rd
Egg Harbor Township NJ 08234
(609) 484-0555
www.upfitme.com

Quote

#EST8983

1/4/2024

Subtotal \$52,316.85

Tax (0%) \$0.00

Total \$52,316.85

Please email all Purchase Order to:
ORDERS@UPFITME.com

Purchase Orders are not confirmed until you receive a return email confirming receipt of Purchase Order.



EST8983

CINNAMINSON SEWERAGE AUTHORITY

RESOLUTION NO. 2023-2024-46

AWARD OF BID

SPOT SEWER REPAIRS

WHEREAS, the Cinnaminson Sewerage Authority (hereinafter referred to as the “Authority”) is responsible for owning, maintaining and monitoring the sanitary sewer facilities in Cinnaminson Township; and

WHEREAS, N.J.S.A. 40:14A-7 authorizes the Authority to enter into any and all contracts, execute any and all instruments and do and perform an and all acts or things necessary, convenient or desirable for the purposes of the sewerage authority subject to the “Local Public Contracts Law”, N.J.S.A. 40A11-1 et seq.; and

WHEREAS, N.J.S.A. 40A:11-4 requires that contracts for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, be awarded by resolution of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore; and

WHEREAS, the Authority has authorized and received bids for Spot Sewer Repairs in conformity with the applicable statutes in such case made and provided; and

WHEREAS, the Authority has determined that Neri’s Construction and Rental Incorporated is the lowest responsible bidder for Contract No. 2023-7;

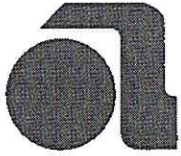
NOW, THEREFORE, BE IT RESOLVED on this 8th day of January 2024 that a contract for the goods, services and amounts specified be and the same is hereby awarded to **Neri’s Construction and Rental Incorporated** for Contract No. 2023-7 in an amount not to exceed **\$69,075.00**; and

BE IT FUTHER RESOLVED that the Chairman and Administrator are authorized to take any and all action necessary to carry out the intent and purpose of this resolution.

Robert O’Connor, Chairman

I do hereby certify that the above resolution was adopted by the Cinnaminson Sewerage Authority in regular session on January 8, 2024.

Judith Devone, Secretary



Richard A. Alaimo Associates

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-845-0300

January 4, 2024

Mr. Robert W. O'Connor, Chairman
Cinnaminson Sewerage Authority
1621 Riverton Road
Cinnaminson, New Jersey 08077

Re: Cinnaminson Sewerage Authority
Spot Sewer Repairs
Contract No. 2023-7
Our File No. M-0080-0151-000

Dear Rob:

We received bids for the referenced contract on January 4, 2024 and, as shown on the attached bid tabulation, Neri's Construction and Rental, Incorporated presented the lowest bid of \$69,075.00. We have reviewed their bid package and find no deficiencies

We recommend award of a contract to Neri's Construction and Rental, Incorporated for the low bid price of \$69,075.00. Enclosed are four (4) sets of contract documents for execution and return to our office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

Wayne D. Simpson, P.E.
Senior Associate

WDS/das
Enclosures

cc/enc: Kimberly Fitzpatrick, Administrator, CSA
Kevin Kramer, Superintendent of Operations, CSA
Carmen P. Saginario, Jr., Esquire, Solicitor, CSA
Richard A. Alaimo, P.E., President, RAAA

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- Consulting Engineers -

Civil • Structural • Mechanical • Electrical • Environmental • Planners

