### AGENDA

### CINNAMINSON SEWERAGE AUTHORITY

### FEBRUARY 13, 2023

### CHAIRMAN - ROBERT O'CONNOR

### 6:30 P.M. Call meeting to order.

# OPEN PUBLIC MEETINGS ACT

N.J.S.A. 10:4-6 et seq., as amended by A-3850

Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by;

- (a) prominently posting the Annual Notice of Meetings Resolution and maintaining such notice on a public bulletin board reserved for such or similar announcements.
- (b) by submitting the Annual Notice of Meetings Resolution for publication in the Burlington County Times, the Board's official newspaper, and the Courier Post, the Board's alternate official newspaper in February 2022 within seven days of the Board's reorganization meeting;
- (c) filing the Annual Notice of Meetings Resolution with the Clerk of the Township of Cinnaminson; and
- (d) mailing the Annual Notice of Meetings Resolution to any persons who shall have prepaid to receive such notice. This statement shall be entered into the minutes.

#### ROLL CALL

# PUBLIC COMMENT

### OLD BUSINESS

- 1. Approval of January 9, 2023 regular and executive session minutes.
- 2. Approval of Special Meeting minutes of January 23, 2023 regular and executive sessions.

### REORGANIZATION

The Chair is turned over to the Secretary for the purpose of electing a Chairman for the Fiscal Year February 1, 2023 to January 31, 2024.

FOR CHAIRMAN:

Mr /Ms	nominated Mr./Ms	
Mr./Ms	seconded the nomination.	
Mr./Ms	moved the nominations closed.	
Mr./Ms	seconded the motion.	
THE SECRETARY TURNS THE MEETING OVER TO THE NEWLY ELECTED CHAIRMAN.		
VICE CHAIRMAN:		
Mr./Ms	nominated Mr./Ms	
Mr./Ms	seconded the nomination.	
Mr./Ms	moved the nominations closed.	
Mr./Ms	seconded the motion.	
TREASURER:		
Mr./Ms	nominated Mr./Ms	
Mr./Ms	seconded the nomination.	
Mr./Ms	moved the nominations closed.	
Mr./Ms	seconded the motion.	
SECRETARY:		
Mr./Ms	nominated Mr./Ms	
Mr./Ms	seconded the nomination.	
Mr./Ms	moved the nominations closed.	
Mr./Ms	seconded the motion.	
CHAIRMAN DECLARES ALL NOMINATIONS CLOSED.		
APPOINTMENT OF LEGAL NEWSPAPER		
Motion by Mr./Ms	that the	

and the \_\_\_\_\_(alternate) be appointed as the legal newspapers. Mr./Ms.\_\_\_\_\_seconded the motion.

# APPOINTMENT OF PHYSICIAN

Motion by Mr./Ms.\_\_\_\_\_ that \_\_\_\_\_ be appointed as physician. Mr./Ms.\_\_\_\_\_ seconded the motion.

# PROFESSIONAL APPOINTMENTS ARE MADE PURSUANT TO A FAIR AND OPEN PROCESS IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 et seq.

### ADOPTION OF RESOLUTIONS:

Mr./Ms.\_\_\_\_\_ moved and Mr./Ms. \_\_\_\_\_ seconded the motion for the adoption of Resolution 2023-2024-01, Appointment of Professionals.

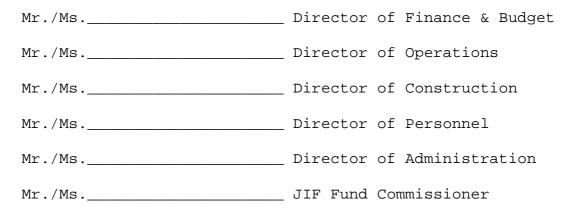
Mr./Ms.\_\_\_\_\_ moved and Mr./Ms.\_\_\_\_\_ seconded the motion for the adoption of Resolution 2023-2024-02, Annual Notice of Meetings.

Mr./Ms.\_\_\_\_\_ moved and Mr./Ms.\_\_\_\_\_ seconded the motion for the adoption of Resolution 2023-2024-03, Staff Designations.

Mr./Ms. \_\_\_\_\_\_ moved and Mr./Ms.\_\_\_\_\_ seconded the motion for the adoption of Resolution 2023-2024-04, Designating Certain Banking Institutions and Depositories for Authority's Funds.

Mr./Ms. \_\_\_\_\_\_moved and Mr./Ms. \_\_\_\_\_ seconded the motion for the adoption of Resolution 2023-2024-05, Chairman's Signature Authorization.

#### APPOINTMENTS BY CHAIRMAN:



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### NEW BUSINESS

### DIRECTOR OF CONSTRUCTION

- 1. Engineer's Status Report
- 2. Resolution 2023-2024-06, Release of Performance Guarantee for Global

# DIRECTOR OF ADMINISTRATION

1. Resolution 2023-2024-08, Refund of Connection Fee for Bajwa

# DIRECTOR OF OPERATIONS

- 1. Superintendent of Operations Report Kevin Kramer
- 2. Resolution 2023-2024-10, Extension of Laboratory Services Contract
- 3. Resolution 2023-2024-11, Award of Bid Supplying of Chemicals

# DIRECTOR OF PERSONNEL

### DIRECTOR OF BUDGET & FINANCE

1. Treasurer's Report & Trial Balance

2. Operating & Payroll Expenses	\$ 243,688.08
3. Renewal & Replacement	<u>\$ 30,330.83</u>
4. Builder's Escrow	<u>\$ 1,252.50</u>
5. Deletion	\$ 778.80

6. Resolution 2023-2024-07, Quarterly Withdrawal

Any other matters to be presented by the Authority Board Members not listed on the Agenda.

Next scheduled meeting - March 13, 2023 at 6:30 PM