

AGENDA

CINNAMINSON SEWERAGE AUTHORITY

FEBRUARY 13, 2023

CHAIRMAN - ROBERT O'CONNOR

6:30 P.M. Call meeting to order.

OPEN PUBLIC MEETINGS ACT

N.J.S.A. 10:4-6 et seq., as amended by A-3850

Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by;

- (a) prominently posting the Annual Notice of Meetings Resolution and maintaining such notice on a public bulletin board reserved for such or similar announcements.
- (b) by submitting the Annual Notice of Meetings Resolution for publication in the Burlington County Times, the Board's official newspaper, and the Courier Post, the Board's alternate official newspaper in February 2022 within seven days of the Board's reorganization meeting;
- (c) filing the Annual Notice of Meetings Resolution with the Clerk of the Township of Cinnaminson; and
- (d) mailing the Annual Notice of Meetings Resolution to any persons who shall have prepaid to receive such notice. This statement shall be entered into the minutes.

ROLL CALL

PUBLIC COMMENT

OLD BUSINESS

1. Approval of January 9, 2023 regular and executive session minutes.
2. Approval of Special Meeting minutes of January 23, 2023 regular and executive sessions.

REORGANIZATION

The Chair is turned over to the Secretary for the purpose of electing a Chairman for the Fiscal Year February 1, 2023 to January 31, 2024.

FOR CHAIRMAN:

Mr./Ms. _____ nominated Mr./Ms. _____

Mr./Ms. _____ seconded the nomination.

Mr./Ms. _____ moved the nominations closed.

Mr./Ms. _____ seconded the motion.

THE SECRETARY TURNS THE MEETING OVER TO THE NEWLY ELECTED CHAIRMAN.

VICE CHAIRMAN:

Mr./Ms. _____ nominated Mr./Ms. _____

Mr./Ms. _____ seconded the nomination.

Mr./Ms. _____ moved the nominations closed.

Mr./Ms. _____ seconded the motion.

TREASURER:

Mr./Ms. _____ nominated Mr./Ms. _____

Mr./Ms. _____ seconded the nomination.

Mr./Ms. _____ moved the nominations closed.

Mr./Ms. _____ seconded the motion.

SECRETARY:

Mr./Ms. _____ nominated Mr./Ms. _____

Mr./Ms. _____ seconded the nomination.

Mr./Ms. _____ moved the nominations closed.

Mr./Ms. _____ seconded the motion.

CHAIRMAN DECLARES ALL NOMINATIONS CLOSED.

APPOINTMENT OF LEGAL NEWSPAPER

Motion by Mr./Ms. _____ that the _____

and the _____(alternate) be appointed as the legal newspapers. Mr./Ms. _____ seconded the motion.

APPOINTMENT OF PHYSICIAN

Motion by Mr./Ms. _____ that _____ be appointed as physician. Mr./Ms. _____ seconded the motion.

PROFESSIONAL APPOINTMENTS ARE MADE PURSUANT TO A FAIR AND OPEN PROCESS IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 et seq.

ADOPTION OF RESOLUTIONS:

Mr./Ms. _____ moved and Mr./Ms. _____ seconded the motion for the adoption of Resolution 2023-2024-01, Appointment of Professionals.

Mr./Ms. _____ moved and Mr./Ms. _____ seconded the motion for the adoption of Resolution 2023-2024-02, Annual Notice of Meetings.

Mr./Ms. _____ moved and Mr./Ms. _____ seconded the motion for the adoption of Resolution 2023-2024-03, Staff Designations.

Mr./Ms. _____ moved and Mr./Ms. _____ seconded the motion for the adoption of Resolution 2023-2024-04, Designating Certain Banking Institutions and Depositories for Authority's Funds.

Mr./Ms. _____ moved and Mr./Ms. _____ seconded the motion for the adoption of Resolution 2023-2024-05, Chairman's Signature Authorization.

APPOINTMENTS BY CHAIRMAN:

Mr./Ms. _____ Director of Finance & Budget

Mr./Ms. _____ Director of Operations

Mr./Ms. _____ Director of Construction

Mr./Ms. _____ Director of Personnel

Mr./Ms. _____ Director of Administration

Mr./Ms. _____ JIF Fund Commissioner

NEW BUSINESS**DIRECTOR OF CONSTRUCTION**

1. Engineer's Status Report
2. Resolution 2023-2024-06, Release of Performance Guarantee for Global

DIRECTOR OF ADMINISTRATION

1. Resolution 2023-2024-08, Refund of Connection Fee for Bajwa

DIRECTOR OF OPERATIONS

1. Superintendent of Operations Report - Kevin Kramer
2. Resolution 2023-2024-10, Extension of Laboratory Services Contract
3. Resolution 2023-2024-11, Award of Bid - Supplying of Chemicals

DIRECTOR OF PERSONNEL**DIRECTOR OF BUDGET & FINANCE**

1. Treasurer's Report & Trial Balance
2. Operating & Payroll Expenses \$ 243,688.08
3. Renewal & Replacement \$ 30,330.83
4. Builder's Escrow \$ 1,252.50
5. Deletion \$ 778.80
6. Resolution 2023-2024-07, Quarterly Withdrawal

Any other matters to be presented by the Authority Board Members not listed on the Agenda.

Next scheduled meeting - March 13, 2023 at 6:30 PM