

Fiscal Year

Start Year

2023

End Year

2024

***Authority Budget of:
Cinnaminson Sewerage Authority***

State Filing Year

2023

ADOPTED COPY

For the Period:

February 1, 2023

to

January 31, 2024

www.cinnaminsonsewerage.org

Authority Web Address



NJ DEPARTMENT OF
CommunityAffairs

Division of Local Government Services

**2023 AUTHORITY BUDGET
CERTIFICATION SECTION**

2023

Cinnaminson Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: February 01, 2023 to January 31, 2024

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D Cvet CPA, RMA Date: 12/21/2022

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D Cvet CPA, RMA Date: 12/21/2022

2023 PREPARER'S CERTIFICATION

Cinnaminson Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: February 01, 2023 to January 31, 2024

It is hereby certified that the Authority Budget, including the Annual Budget and the Capital Budget/Program annexed hereto, represents the memberers of the governing body's resolve with respect to statute in that; all estimates revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	kfitzpatrick@cinnaminsonsewerage.org
Name:	Kimberly Fitzpatrick
Title:	Administrator
Address:	1621 Riverton Rd Cinnaminson, NJ 08077
Phone Number:	(856) 829-5290
Fax Number:	(856) 829-4076
E-mail Address:	kfitzpatrick@cinnaminsonsewerage.org

AUTHORITY INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.cinnaminsonsewerage.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities.
- The budgets for the current fiscal year and immediately preceding two prior years.
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information *(Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority).*
- The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance: Kimberly Fitzpatrick
Title of Officer Certifying Compliance: Administrator
Signature: kfitzpatrick@cinnaminsonsewerage.org

2023 APPROVAL CERTIFICATION

Cinnaminson Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: February 01, 2023 to January 31, 2024

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Cinnaminson Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on November 10, 2022.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

Officer's Signature:	kfitzpatrick@cinnaminsonsewerage.org
Name:	Kimberly Fitzpatrick
Title:	Administrator
Address:	1621 Riverton Rd Cinnaminson, NJ 08077
Phone Number:	(856) 829-5290
Fax Number:	(856) 829-4076
E-mail Address:	kfitzpatrick@cinnaminsonsewerage.org

2023 ADOPTION CERTIFICATION

Cinnaminson Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: February 01, 2023 to January 31, 2024

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Cinnaminson Sewerage Authority, pursuant to N.J.A.C 5:31-2.3, on December 12, 2022.

Officer's Signature:	kfitzpatrick@cinnaminsonsewerage.org		
Name:	Kimberly Fitzpatrick		
Title:	Administrator		
Address:	1621 Riverton Rd Cinnaminson, NJ 08077		
Phone Number:	(856) 829-5290	Fax:	(856) 829-4076
E-mail address:	kfitzpatrick@cinnaminsonsewerage.org		

2023 ADOPTED BUDGET RESOLUTION

Cinnaminson Sewerage Authority

FISCAL YEAR: February 01, 2023 to January 31, 2024

WHEREAS, the Annual Budget and Capital Budget/Program for the Cinnaminson Sewerage Authority for the fiscal year beginning February 01, 2023 and ending January 31, 2024 has been presented for adoption before the governing body of the Cinnaminson Sewerage Authority at its open public meeting of December 12, 2022; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$3,196,088.00, Total Appropriations, including any Accumulated Deficit, if any, of \$4,246,796.00, and Total Unrestricted Net Position utilized of \$1,050,708.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$540,000.00 and Total Unrestricted Net Position Utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Cinnaminson Sewerage Authority at an open public meeting held on December 12, 2022 that the Annual Budget and Capital Budget/Program of the Cinnaminson Sewerage Authority for the fiscal year beginning February 01, 2023 and ending January 31, 2024 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

jdevone@cinnaminsonsewerage.org
(Secretary's Signature)

12/12/2022
(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Robert O'Connor	X			
Richard Strobel	X			
James Wujcik	X			
Frank Szymkowski	X			
John Conville	X			

**2023 AUTHORITY BUDGET
NARRATIVE AND INFORMATION SECTION**

2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

Cinnaminson Sewerage Authority

FISCAL YEAR: February 01, 2023 to January 31, 2024

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. Complete a brief statement on the Fiscal Year 2023 proposed Annual Budget and make comparison to the Fiscal Year 2022 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

F-4; Administration - Professional has increased based on the proposals received this year from the Fair and Open Contract process. Insurance - Anticipating an increase due to having our assets appraised. Billings decreased because we purchased the additional tech equipment this year and do not need more. Miscellaneous increased due additional work required by our Tech Company for compliance with MEL JIF cyberinsurance reporting requirements. We also added a module to our Finance software and it requires an annual fee. Cost of Providing Services - Solids disposal increased as we need to increase the amount of additional haulings. Our sludge consistency has exceeded the allowable percentages and it requires extra prep which requires extra trips. Total Interest Payments decreased due to credit savings and loan progression. Renewal and Replacement decreased as we do not have any major improvements scheduled. The one budget in 2022-23 has been awarded. Unrestricted Net Position increased as our cost increase and our rates remain the same.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Program.

We do not have any planned improvement projects planned at this time. There are still a few sites left in the area that have been penned for development. We hope to see additional revenues from these sites, but they are not approved at this time.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.) If the Authority's budget anticipated a use of Unrestricted Net Position, this question must be answered.

As we continue in an uncertain financial landscape, the board has again decided to utilize Unrestricted Net Position in lieu of raising rates for our customers. Our customers are already overwhelmed with extreme increases in the cost of practically everything.

2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

Cinnaminson Sewerage Authority

FISCAL YEAR: February 01, 2023 to January 31, 2024

Answer all questions below using the space provided. Do not attach answers as a separate document.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or shared service payments, pilot payments, or other types of contracts or agreements. (Example - To provide police services to the Authority, etc. and explain the reason for the transfer (i.e. to balance the County/Municipal Budget, etc.)

N/A

5. The proposed budget must not reflect an anticipated deficit from 2023 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

N/A

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

Cinnaminson Sewerage Authority

FISCAL YEAR: February 01, 2023 to January 31, 2024

Answer all questions below using the space provided. Do not attach answers as a separate document.

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in rate structure, if applicable. (If no changes to fees or rates, indicate answer as "**Rates Are Staying The Same**").

Rates are staying the same.

AUTHORITY CONTACT INFORMATION

2023

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Cinnaminson Sewerage Authority		
Federal ID Number:	21-6007471		
Address:	1621 Riverton Rd		
City, State, Zip:	Cinnaminson	NJ	08077
Phone: (ext.)	(856) 829-5287	Fax:	(856) 829-4076

Preparer's Name:	Kimberly Fitzpatrick		
Preparer's Address:	1621 Riverton Rd		
City, State, Zip:	Cinnaminson	NJ	08077
Phone: (ext.)	(856) 829-5290	Fax:	(856) 829-4076
E-mail:	kfitzpatrick@cinnaminsonsewerage.org		

Chief Executive Officer*	Kimberly Fitzpatrick		
<i>*Or person who performs these functions under another title.</i>			
Phone: (ext.)	(856) 829-5290	Fax:	(856) 829-4076
E-mail:	Kfitzpatrick@cinnaminsonsewerage.org		

Chief Financial Officer*	Kimberly Fitzpatrick		
<i>*Or person who performs these functions under another title.</i>			
Phone: (ext.)	(856) 829-5290	Fax:	(856) 829-4076
E-mail:	kfitzpatrick@cinnaminsonsewerage.org		

Name of Auditor:	Michael Holt		
Name of Firm:	Holt McNally & Associates, Inc.		
Address:	618 Stokes Rd		
City, State, Zip:	Medford	NJ	08055
Phone: (ext.)	(609) 953-0612	Fax:	
E-mail:	mholt@hmacpainc.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Cinnaminson Sewerage Authority

FISCAL YEAR: February 01, 2023 to January 31, 2024

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

19

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

\$ 724,998.01

3. Provide the number of regular voting members of the governing body:

5

(5 or 7 per State statute, possibly more for regional authorities)

4. Provide the number of alternate voting members of the governing body:

0

(Maximum is 2)

5. **Regional Authorities Only** - Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required?

Check to see if individuals filed their FDS on the FDS webpage: <https://www.nj.gov/dca/divisions/dlgs/resources/fds.html>.

If "no", provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.

6. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

No

If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.

7. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

No

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

No

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

8. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract*?

No

*A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.

If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

9. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Cinnaminson Sewerage Authority

FISCAL YEAR: February 01, 2023 to January 31, 2024

10. Did the Authority pay for meals or catering during the current fiscal year? Yes
If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

11. Did the Authority pay for travel expenses for any employee of individual listed on Page N-4? Yes
If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

12. Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

- | | |
|---|----|
| a. First class or charter travel | No |
| b. Travel for companions | No |
| c. Tax indemnification and gross-up payments | No |
| d. Discretionary spending account | No |
| e. Housing allowance or residence for personal use | No |
| f. Payments for business use of personal residence | No |
| g. Vehicle/auto allowance or vehicle for personal use | No |
| h. Health or social club dues or initiation fees | No |
| i. Personal services (i.e. maid, chauffeur, chef) | No |

If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.

13. Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes
If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements, indicate that in answer).

14. Did the Authority make any payments to current or former commissioners or employees for severance or termination? No
If "yes", provide explanation, including amount paid.

15. Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No
If "yes", provide explanation including amount paid.

16. Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No
If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Cinnaminson Sewerage Authority

FISCAL YEAR: February 01, 2023 to January 31, 2024

17. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)?

If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Cinnaminson Sewerage Authority

FISCAL YEAR: February 01, 2023 to January 31, 2024

Use the space below to provide clarification for any Questionnaire responses.

#9. Compensation determined by current board for Administrator and Superintendent of Operations. Commissioners compensation determined by Cinnaminson Township Council Ordinance.

#10: The Authority purchased burgers, hot dogs, rolls, condiments, soda, and chips for a teambuilding exercise on July 28, 2022. The Superintendent grilled dogs and burgers. Total cost was \$145.92

#11: AEA Annual Conference and Hotel, November 15, & 16, 2022.

Event	Name	Cost
Conference Fee	Kimberly Fitzpatrick	\$425.00
Conference Fee	John Fitzpatrick (Spouse)	\$125.00
Conference Fee	Kevin Kramer	\$425.00
Conference Fee	Richard Strobel	\$425.00
Lodging	Kimberly Fitzpatrick & Sp	\$155.00
Lodging	Kevin Kramer	\$155.00
Lodging	Richard Strobel	\$155.00

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Cinnaminson Sewerage Authority

FISCAL YEAR: February 01, 2023 to January 31, 2024

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key Employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest Compensated Employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable Compensation (Use the most recent W-2 available): The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.

Cinnaminson Sewerage Authority
For the Period February 01, 2023 to January 31, 2024

Line	Name	Title	Average Hours per Week Dedicated to Position	Position	Reportable Compensation from Authority (w-2/ 1099)					Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority
					Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Former Highest Compensated Key Employee Officer Commissioner			
1	Kevin Kramer	Superintendent of Operations	40		\$ 95,154.38	\$ 400.00	\$ 4,124.00		\$	\$ 99,578.38	
2	Kimberly Fitzpatrick	Administrator	38	x	\$ 61,885.16	\$ 400.00	-		\$ 30,242.00	\$ 92,527.16	
3	Robert O'Connor	Commissioner	5x		\$ 2,000.00	-	\$ 600.00		\$	\$ 2,600.00	
4	Richard Strobel	Commissioner	5x		\$ 2,000.00	-	\$ 600.00		\$	\$ 2,600.00	
5	Frank Szymkowski	Commissioner	5x		\$ 2,000.00	-	\$ 600.00		\$	\$ 2,600.00	
6	John Conville	Commissioner	5x		\$ 2,000.00	-	\$ 600.00		\$	\$ 2,600.00	
7	James Wujcik	Commissioner	5x		\$ 2,000.00	-	\$ 600.00		\$	\$ 2,600.00	
8											
9											
10											
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33											
34											
35											
Total:					\$ 167,039.54	\$ 800.00	\$ 7,124.00		\$ 30,242.00	\$ 205,205.54	

Schedule of Health Benefits - Detailed Cost Analysis

Cincinnati Sewerage Authority

For the Period: February 01, 2023 to January 31, 2024

If no health benefits, check this box:

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost							
Single Coverage	1	14,325.00	1	11,725.00	11,725.00	2,600.00	22.2%
Parent & Child	2	25,642.00	2	20,988.00	41,976.00	9,308.00	22.2%
Employee & Spouse (or Partner)	1	28,650.00	1	23,451.00	23,451.00	5,199.00	22.2%
Family	7	39,967.00	6	32,714.00	196,284.00	83,485.00	42.5%
Employee Cost Sharing Contribution (enter as negative -)		(54,196.00)			(38,170.00)	(16,026.00)	42.0%
Subtotal	11	319,832.00	10		235,266.00	84,566.00	35.9%
Commissioners - Health Benefits - Annual Cost							
Single Coverage		-		-	-	-	-
Parent & Child		-		-	-	-	-
Employee & Spouse (or Partner)		-		-	-	-	-
Family		-		-	-	-	-
Employee Cost Sharing Contribution (enter as negative -)		-		-	-	-	-
Subtotal							
Retirees - Health Benefits - Annual Cost							
Single Coverage	1	3,000.00	1	3,000.00	3,000.00	-	-
Parent & Child		-		-	-	-	-
Employee & Spouse (or Partner)		-		-	-	-	-
Family		-		-	-	-	-
Employee Cost Sharing Contribution (enter as negative -)		-		-	-	-	-
Subtotal	1	3,000.00	1		3,000.00		
GRAND TOTAL	12	322,832.00	11		238,266.00	84,566.00	35.5%

Is medical coverage provided by the SHBP (Yes or No)?

Yes
Yes

Is prescription drug coverage provided by the SHBP (Yes or No)?

Cinnaminson Sewerage Authority
For the Period: February 01, 2023 to January 31, 2024

Complete the below table for the Authority's accrued liability for compensated absences.

If no accumulated absences, check this box:

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2020		Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
	Approved Labor Agreement	Resolution	Individual Employment Agreement	Approved Labor Agreement	Resolution	Individual Employment Agreement
Anthony Cancila		60.46	\$ 1,758.18			x
Kimberly Fitzpatrick		198	\$ 7,832.88			x
John Haines Jr.		141.55	\$ 4,491.70			x
Paul Horner		241	\$ 5,118.84			x
John Kenkelen		343.17	\$ 10,940.10			x
Kevin Kramer		278.76	\$ 13,498.37			x
Todd Leonard		36	\$ 777.24			x
Matthew Naisby		304.39	\$ 9,795.01			x
Charles Staub		411.5	\$ 12,769.33			x
Amy Williams		318.09	\$ 8,204.67			x
Keith Gindville		29.71	\$ 641.44			x
Edward Duba		11.91	\$ 257.13			
Total liability for accumulated compensated absences at January 1, 2022 (this page only)			\$ 76,084.89			

Cincinnati Sewerage Authority
For the Period: February 01, 2023 to January 31, 2024

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2020	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Total liability for accumulated compensated absences at January 1, 2022 (this page only)			\$	-	

Cinnaminson Sewerage Authority
For the Period: February 01, 2023 to January 31, 2024

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2020	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Total liability for accumulated compensated absences at January 1, 2022 (all pages)		\$ 76,084.89			

Schedule of Shared Service Agreements

Cinnaminson Sewerage Authority

For the Period: February 01, 2023 to January 31, 2024

If no shared services, check this box:

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority
Cinnaminson Township	Cinnaminson Sewerage Authority	Rental of Admin Offices				\$ 6,456
Cinnaminson Township	Cinnaminson Sewerage Authority	DPW-Maintenance of Vehicle	various rates, as needed			
Cinnaminson Sewerage Authority	Cinnaminson Township	Rental of Machinery	various rates, as needed			

**2023 AUTHORITY BUDGET
FINANCIAL SCHEDULES SECTION**

SUMMARY

Cinnaminson Sewerage Authority

For the Period: February 01, 2023 to January 31, 2024

	FY 2023 Proposed Budget						FY 2022 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer Authority	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6			
REVENUES									
Total Operating Revenues	\$ 3,160,088	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,079,622	\$ (919,534)	-22.5%
Total Non-Operating Revenues	36,000	-	-	-	-	-	3,000	33,000	1100.0%
Total Anticipated Revenues	3,196,088	-	-	-	-	-	4,082,622	(886,534)	-21.7%
APPROPRIATIONS									
Total Administration	604,981	-	-	-	-	-	546,833	58,148	10.6%
Total Cost of Providing Services	2,229,970	-	-	-	-	-	2,146,191	83,779	3.9%
Total Principal Payments on Debt Service in Lieu of Depreciation	774,112	-	-	-	-	-	782,415	(8,303)	-1.1%
Total Operating Appropriations	3,609,063	-	-	-	-	-	3,475,439	133,624	3.8%
Total Interest Payments on Debt	97,733	-	-	-	-	-	110,844	(13,111)	-11.8%
Total Other Non-Operating Appropriations	540,000	-	-	-	-	-	1,171,200	(631,200)	-53.9%
Total Non-Operating Appropriations	637,733	-	-	-	-	-	1,282,044	(644,311)	-50.3%
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	4,246,796	-	-	-	-	-	4,757,483	(510,687)	-10.7%
Less: Total Unrestricted Net Position Utilized	1,050,708	-	-	-	-	-	695,285	355,423	51.1%
Net Total Appropriations	3,196,088	-	-	-	-	-	4,062,198	(866,110)	-21.3%
ANTICIPATED SURPLUS (DEFICIT)	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ 20,424	\$ (20,424)	-100.0%

Revenue Schedule

Cinnaminson Sewerage Authority
For the Period: February 01, 2023 to January 31, 2024

FY 2023 Proposed Budget							FY 2022 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
OPERATING REVENUES	Sewer Authority	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations	All Operations
Service Charges										
Residential	2,450,000						\$ 2,450,000	\$ 2,450,000	\$ -	0.0%
Business/Commercial	480,000						480,000	480,000	-	0.0%
Industrial	90,000						90,000	90,000	-	0.0%
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Service Charges	3,020,000						3,020,000	3,020,000	-	0.0%
Connection Fees										
Residential	65,088						65,088	984,622	(919,534)	-93.4%
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Connection Fees	65,088						65,088	984,622	(919,534)	-93.4%
Parking Fees										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Parking Fees							-	-	-	#DIV/0!
Other Operating Revenues (List)										
Delinquent Interest	55,000						55,000	55,000	-	0.0%
Miscellaneous	20,000						20,000	20,000	-	0.0%
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
Total Other Revenue	75,000						75,000	75,000	-	0.0%
Total Operating Revenues	3,160,088						3,160,088	4,079,622	(919,534)	-22.5%
NON-OPERATING REVENUES										
Other Non-Operating Revenues (List)										
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
Total Other Non-Operating Revenue							-	-	-	#DIV/0!
Interest on Investments & Deposits (List)										
Interest Earned	36,000						36,000	3,000	33,000	1100.0%
Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Interest	36,000						36,000	3,000	33,000	1100.0%
Total Non-Operating Revenues	36,000						36,000	3,000	33,000	1100.0%
TOTAL ANTICIPATED REVENUES	\$ 3,196,088	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,196,088	\$ 4,082,622	\$ (886,534)	-21.7%

Prior Year Adopted Revenue Schedule

Cinnaminson Sewerage Authority

FY 2022 Adopted Budget

	Sewer Authority	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	2,450,000						\$ 2,450,000
Business/Commercial	480,000						480,000
Industrial	90,000						90,000
Intergovernmental							-
Other							-
Total Service Charges	3,020,000	-	-	-	-	-	3,020,000
<i>Connection Fees</i>							
Residential	984,622						984,622
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	984,622	-	-	-	-	-	984,622
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Delinquent Interest	55,000						55,000
Miscellaneous	20,000						20,000
							-
							-
							-
							-
							-
							-
							-
							-
Total Other Revenue	75,000	-	-	-	-	-	75,000
Total Operating Revenues	4,079,622	-	-	-	-	-	4,079,622
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
							-
							-
							-
							-
							-
							-
Other Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>							
Interest Earned	3,000						3,000
Penalties							-
Other							-
Total Interest	3,000	-	-	-	-	-	3,000
Total Non-Operating Revenues	3,000	-	-	-	-	-	3,000
TOTAL ANTICIPATED REVENUES	\$ 4,082,622	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,082,622

Appropriations Schedule

Cinnaminson Sewerage Authority
For the Period: February 01, 2023 to January 31, 2024

	FY 2023 Proposed Budget						FY 2022			
	Sewer Authority	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
								Total All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 140,241						\$ 140,241	\$ 136,490	\$ 3,751	2.7%
Fringe Benefits	78,493						78,493	80,512	(2,019)	-2.5%
Total Administration - Personnel	218,734						218,734	217,002	1,732	0.8%
<i>Administration - Other (List)</i>										
Professional	220,000						220,000	180,000	40,000	22.2%
Insurance	65,000						65,000	55,000	10,000	18.2%
Office Supplies	50,041						50,041	47,016	3,025	6.4%
Billings	24,195						24,195	27,435	(3,240)	-11.8%
Miscellaneous Administration*	27,011						27,011	20,380	6,631	32.5%
Total Administration - Other	386,247						386,247	329,831	56,416	17.1%
Total Administration	604,981						604,981	546,833	58,148	10.6%
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	756,704						756,704	740,665	16,039	2.2%
Fringe Benefits	423,528						423,528	436,898	(13,370)	-3.1%
Total COPS - Personnel	1,180,232						1,180,232	1,177,563	2,669	0.2%
<i>Cost of Providing Services - Other (List)</i>										
Solids Disposal	275,000						275,000	225,000	50,000	22.2%
Utilities	283,412						283,412	283,412	-	0.0%
Plant Maintenance	318,316						318,316	298,206	20,110	6.7%
Computer Upgrades										#DIV/0!
Miscellaneous COPS*	173,010						173,010	162,010	11,000	6.8%
Total COPS - Other	1,049,738						1,049,738	968,628	81,110	8.4%
Total Cost of Providing Services	2,229,970						2,229,970	2,146,191	83,779	3.9%
<i>Total Principal Payments on Debt Service in Lieu of Depreciation</i>										
	774,112						774,112	782,415	(8,303)	-1.1%
Total Operating Appropriations	3,609,063						3,609,063	3,475,439	133,624	3.8%
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt	97,733						97,733	110,844	(13,111)	-11.8%
Operations & Maintenance Reserve										#DIV/0!
Renewal & Replacement Reserve	540,000						540,000	1,171,200	(631,200)	-53.9%
Municipality/County Appropriation										#DIV/0!
Other Reserves										#DIV/0!
Total Non-Operating Appropriations	637,733						637,733	1,282,044	(644,311)	-50.3%
TOTAL APPROPRIATIONS	4,246,796						4,246,796	4,757,483	(510,687)	-10.7%
ACCUMULATED DEFICIT										
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	4,246,796						4,246,796	4,757,483	(510,687)	-10.7%
UNRESTRICTED NET POSITION UTILIZED										
Municipality/County Appropriation										#DIV/0!
Other	1,050,708						1,050,708	695,285	355,423	51.1%
Total Unrestricted Net Position Utilized	1,050,708						1,050,708	695,285	355,423	51.1%
TOTAL NET APPROPRIATIONS	\$ 3,196,088	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,196,088	\$ 4,062,198	\$ (866,110)	-21.3%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 180,453.14 \$ - \$ - \$ - \$ - \$ - \$ 180,453.14

AUTHORITY PROPOSED APPROPRIATIONS APPROPRIATION DETAIL PAGE

Cinnaminson Sewerage Authority

For the Period: February 01, 2023 to January 31, 2024

Use the space below to provide further detail of any Appropriations listed on "F-4 Appropriations (Proposed)"

Line Item:	Sewer Authority	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6

AUTHORITY PROPOSED APPROPRIATIONS
APPROPRIATION DETAIL PAGE

Cinnaminson Sewerage Authority

For the Period: February 01, 2023 to January 31, 2024

Use the space below to provide further detail of any Appropriations listed on "F-4 Appropriations (Proposed)"

Line Item:	Sewer Authority	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6

Prior Year Adopted Appropriations Schedule

Cinnaminson Sewerage Authority

FY 2022 Adopted Budget

	Sewer Authority	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 136,490						\$ 136,490
Fringe Benefits	80,512						80,512
Total Administration - Personnel	217,002	-	-	-	-	-	217,002
<i>Administration - Other (List)</i>							
Professional	180,000						180,000
Insurance	55,000						55,000
Office Supplies	47,016						47,016
Billings	27,435						27,435
Miscellaneous Administration*	20,380						20,380
Total Administration - Other	329,831	-	-	-	-	-	329,831
Total Administration	546,833	-	-	-	-	-	546,833
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	740,665						740,665
Fringe Benefits	436,898						436,898
Total COPS - Personnel	1,177,563	-	-	-	-	-	1,177,563
<i>Cost of Providing Services - Other (List)</i>							
Solids Disposal	225,000						225,000
Utilities	283,412						283,412
Plant Maintenance	298,206						298,206
Computer Upgrades	-						-
Miscellaneous COPS*	162,010						162,010
Total COPS - Other	968,628	-	-	-	-	-	968,628
Total Cost of Providing Services	2,146,191	-	-	-	-	-	2,146,191
Total Principal Payments on Debt Service in Lieu of Depreciation	782,415	-	-	-	-	-	782,415
Total Operating Appropriations	3,475,439	-	-	-	-	-	3,475,439
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	110,844	-	-	-	-	-	110,844
Operations & Maintenance Reserve	-						-
Renewal & Replacement Reserve	1,171,200						1,171,200
Municipality/County Appropriation	-						-
Other Reserves	-						-
Total Non-Operating Appropriations	1,282,044	-	-	-	-	-	1,282,044
TOTAL APPROPRIATIONS	4,757,483	-	-	-	-	-	4,757,483
ACCUMULATED DEFICIT	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	4,757,483	-	-	-	-	-	4,757,483
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-						-
Other	695,285						695,285
Total Unrestricted Net Position Utilized	695,285	-	-	-	-	-	695,285
TOTAL NET APPROPRIATIONS	\$ 4,062,198	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,062,198

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 173,771.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 173,771.95
--------------------------------------	---------------	------	------	------	------	------	------	---------------

Debt Service Schedule - Principal

Cinnaminson Sewerage Authority

Fiscal Year Ending in

	Date of Local Finance Board Approval	FY 2022 Adopted Budget	FY 2023 Proposed Budget	2024	2025	2026	2027	2028	Thereafter	Total Principal Outstanding
Sewer Authority										
Total from F-6 Detail		\$ 782,415	\$ 774,112	\$ 793,817	\$ 598,337	\$ 603,337	\$ 603,337	\$ 608,337	\$ 5,065,315	\$ 9,046,591
Total Principal Operation #2		782,415	774,112	793,817	598,337	603,337	603,337	608,337	5,065,315	9,046,591
Total Principal Operation #3										
Total Principal Operation #4										
Total Principal Operation #5										
Total Principal Operation #6										
TOTAL PRINCIPAL ALL OPERATIONS		\$ 782,415	\$ 774,112	\$ 793,817	\$ 598,337	\$ 603,337	\$ 603,337	\$ 608,337	\$ 5,065,315	\$ 9,046,591

Indicate the Authority's most recent bond rating and the year of the rating by ratings service

Moody's	Fitch
Standard & Poors	

Bond Rating
Year of Last Rating

Debt Service Schedule - Interest

Cinnaminson Sewerage Authority

If Authority has no debt, check this box:

	FY 2022 Adopted Budget	FY 2023 Proposed Budget	2024	2025	2026	2027	2028	Thereafter	Total Interest Payments Outstanding
Sewer Authority									
Total from F-6 Detail	\$ 110,844	\$ 97,733	\$ 84,579	\$ 70,550	\$ 64,050	\$ 57,300	\$ 53,281	\$ 257,624	\$ 685,117
Operation #2									
Total Interest Payments	110,844	97,733	84,579	70,550	64,050	57,300	53,281	257,624	685,117
Operation #3									
Total Interest Payments	-	-	-	-	-	-	-	-	-
Operation #4									
Total Interest Payments	-	-	-	-	-	-	-	-	-
Operation #5									
Total Interest Payments	-	-	-	-	-	-	-	-	-
Operation #6									
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ 110,844	\$ 97,733	\$ 84,579	\$ 70,550	\$ 64,050	\$ 57,300	\$ 53,281	\$ 257,624	\$ 685,117

Debt Service Schedule - Interest (Detail Page)

Cinnaminson Sewerage Authority

Fiscal Year Ending in

	Fiscal Year Ending in						Thereafter	Total Interest Payments Outstanding
	2025	2026	2027	2028	2029	-		
2004 NJEIT TRUST	\$ 2,729	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,012
2004 NJEIT FUND	-	-	-	-	-	-	-	-
2008 NJEIT TRUST	4,300	-	-	-	-	-	-	12,950
2008 NJEIT FUND	-	-	-	-	-	-	-	-
2013 NJEIT TRUST	17,670	15,420	13,920	12,420	10,920	27,630	-	117,650
2013 NJEIT FUND	-	-	-	-	-	-	-	-
2017 NJEIT TRUST	52,325	48,075	43,575	38,825	36,806	197,044	-	472,975
2017 NJEIT FUND	-	-	-	-	-	-	-	-
2018 NJEIT TRUST	7,555	7,055	6,555	6,055	5,555	32,950	-	73,530
2018 NJEIT FUND	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ 84,579	\$ 70,550	\$ 64,050	\$ 57,300	\$ 53,281	\$ 257,624	\$	\$ 685,117

TOTAL INTEREST ALL OPERATIONS

Net Position Reconciliation

Cincinnati Sewerage Authority

For the Period: February 01, 2023 to January 31, 2024

FY 2023 Proposed Budget

Sewer Authority	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
\$ 14,307,298						\$ 14,307,298
12,648,559						12,648,559
1,658,739						1,658,739
1,723,098						1,723,098
3,381,837						3,381,837
1,050,708						1,050,708
1,050,708						1,050,708
\$ 2,331,129	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,331,129

TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)

- Less: Invested in Capital Assets, Net of Related Debt (1)
- Less: Restricted for Debt Service Reserve (1)
- Less: Other Restricted Net Position (1)
- Total Unrestricted Net Position (1)
- Less: Designated for Non-Operating Improvements & Repairs
- Less: Designated for Rate Stabilization
- Less: Other Designated by Resolution
- Plus: Accrued Unfunded Pension Liability (1)
- Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)
- Plus: Estimated Income (Loss) on Current Year Operations (2)
- Plus: Other Adjustments (attach schedule)

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

- Unrestricted Net Position Utilized to Balance Proposed Budget
- Unrestricted Net Position Utilized in Proposed Capital Budget
- Appropriation to Municipality/County (3)

Total Unrestricted Net Position Utilized in Proposed Budget

PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR

Last issued Audit Report (4)

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 180,453 \$ - \$ - \$ - \$ - \$ - \$ 180,453

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2023

Cinnaminson Sewerage Authority

(Authority Name)

2023 AUTHORITY CAPITAL BUDGET/PROGRAM

2023 CERTIFICATION OF AUTHORITY CAPITAL BUDGET / PROGRAM

Cinnaminson Sewerage Authority

(Authority Name)

Fiscal Year: February 01, 2023 to January 31, 2024

Check the box for the applicable statement below:

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, of governing body of the Cinnaminson Sewerage Authority, on .

It is hereby certified that the governing body of the Cinnaminson Sewerage Authority have elected **NOT** to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Cinnaminson Sewerage Authority, for the following reason(s):

Officer's Signature:	kfitzpatrick@cinnaminsonsewerage.org
Name:	Kimberly Fitzpatrick
Title:	Administrator
Address:	1621 Riverton Rd Cinnaminson, NJ 08077
Phone Number:	(856) 829-5290
Fax Number:	(856) 829-4076
E-mail Address:	kfitzpatrick@cinnaminsonsewerage.org

2023 CAPITAL BUDGET/PROGRAM MESSAGE

Cinnaminson Sewerage Authority

Fiscal Year: February 01, 2023 to January 31, 2024

Answer all questions below using the space provided.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials, such as planning boards, Construction Code Officials) as to these projects?

Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include lifecycle costs; and is it consistent with the appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

Yes

Yes

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes

4. If amounts are on Page CB-3 in the column Debt Authorizations, indicate the primary source of funding the debt service for the Debt Authorizations (example - rate increase).

N/A

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

N/A

Proposed Capital Budget

Cinnaminson Sewerage Authority
For the Period: February 01, 2023 to January 31, 2024

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer Authority</i>						
See Detail Page	\$ 540,000	\$ 0	\$ 540,000			
Total	540,000	-	540,000	-	-	-
<i>Operation #2</i>						
	-					
Total	-	-	-	-	-	-
<i>Operation #3</i>						
	-					
Total	-	-	-	-	-	-
<i>Operation #4</i>						
	-					
Total	-	-	-	-	-	-
<i>Operation #5</i>						
	-					
Total	-	-	-	-	-	-
<i>Operation #6</i>						
	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 540,000	\$ -	\$ 540,000	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

Proposed Capital Budget

Cinnaminson Sewerage Authority
 For the Period: February 01, 2023 to January 31, 2024

	Estimated Total Cost	<i>Funding Sources</i>			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Manhole Rehab</i>	\$20,000		\$20,000		
Replacement Lines	400,000		\$ 400,000		
HVAC System - Plant	42,000		42,000		
Pumps & Motors	18,000		18,000		
Truck	55,000		55,000		
Sand Blaster	5,000		5,000		
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TOTAL THIS PAGE ONLY	\$540,000	\$0	\$ 540,000	\$ -	\$ -

Proposed Capital Budget

Cinnaminson Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

	Estimated Total Cost	<i>Funding Sources</i>					
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources		
	\$0						
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TOTAL ALL DETAIL PAGES	<u>\$540,000</u>	<u>\$</u>	<u>- \$</u>	<u>540,000 \$</u>	<u>- \$</u>	<u>- \$</u>	<u>-</u>

5 Year Capital Improvement Plan

Cinnaminson Sewerage Authority
For the Period: February 01, 2023 to January 31, 2024

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2023	2024	2025	2026	2027	2028
<i>Sewer Authority</i>							
See Attached	\$ 540,000	\$ 540,000					
	-	-					
	-	-					
Total	540,000	540,000	-	-	-	-	-
<i>Operation #2</i>							
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #3</i>							
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #4</i>							
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #5</i>							
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #6</i>							
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 540,000	\$ 540,000	\$ -	\$ -	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan

Cinnaminson Sewerage Authority

For the Period: February 01, 2023 to January 31, 2024

Fiscal Year Ending in

	Estimated Total Cost	2024 (Proposed Budget)	2025	2026	2027	2028	2029
<i>Manhole Rehab</i>	\$ 20,000	\$20,000					
Replacement Lines	400,000	400,000					
Pumps & Motors	18,000	18,000					
Truck	55,000	55,000					
Sand Blaster	5,000	5,000					
HVAC System Plant	42,000	42,000					
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TOTAL THIS PAGE ONLY	\$ 540,000	\$ 540,000	\$ -	\$ -	\$ -	\$ -	\$ -

5 Year Capital Improvement Plan

Cinnaminson Sewerage Authority
For the Period: February 01, 2023 to January 31, 2024

Fiscal Year Ending in

	Estimated Total Cost	2024 (Proposed Budget)	2025	2026	2027	2028	2029
	\$ -						
TOTAL THIS PAGE ONLY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

5 Year Capital Improvement Plan

Cinnaminson Sewerage Authority
For the Period: February 01, 2023 to January 31, 2024

Fiscal Year Ending in

	Estimated Total Cost	2024 (Proposed Budget)	2025	2026	2027	2028	2029
	\$ -						
TOTAL ALL DETAIL PAGES	<u>\$ 540,000</u>	<u>\$ 540,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

5 Year Capital Improvement Plan Funding Sources

Cinnaminson Sewerage Authority
For the Period: February 01, 2023 to January 31, 2024

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer Authority</i>						
See Attached Sheet	\$ 540,000	\$ -	\$ 540,000			
Total	540,000	-	540,000	-	-	-
<i>Operation #2</i>						
	-					
Total	-	-	-	-	-	-
<i>Operation #3</i>						
	-					
Total	-	-	-	-	-	-
<i>Operation #4</i>						
	-					
Total	-	-	-	-	-	-
<i>Operation #5</i>						
	-					
Total	-	-	-	-	-	-
<i>Operation #6</i>						
	-					
Total	-	-	-	-	-	-
TOTAL	<u>\$ 540,000</u>	<u>\$ -</u>	<u>\$ 540,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total 5 Year Plan per CB-4	<u>\$ 540,000</u>					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Cinnaminson Sewerage Authority
For the Period: February 01, 2023 to January 31, 2024

Funding Sources

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Manhole Rehab</i>	\$20,000		\$20,000			
Replacement Lines	400,000		\$ 400,000			
HVAC System Plant	42,000		42,000			
Pumps & Motors	18,000		18,000			
Truck	55,000		55,000			
Sand Blaster	5,000		5,000			
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TOTAL THIS PAGE ONLY	\$ 540,000	\$ -	\$ 540,000	\$ -	\$ -	\$ -

5 Year Capital Improvement Plan Funding Sources

Cinnaminson Sewerage Authority
For the Period: February 01, 2023 to January 31, 2024

		<i>Funding Sources</i>				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
	-					
TOTAL THIS PAGE ONLY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

5 Year Capital Improvement Plan Funding Sources

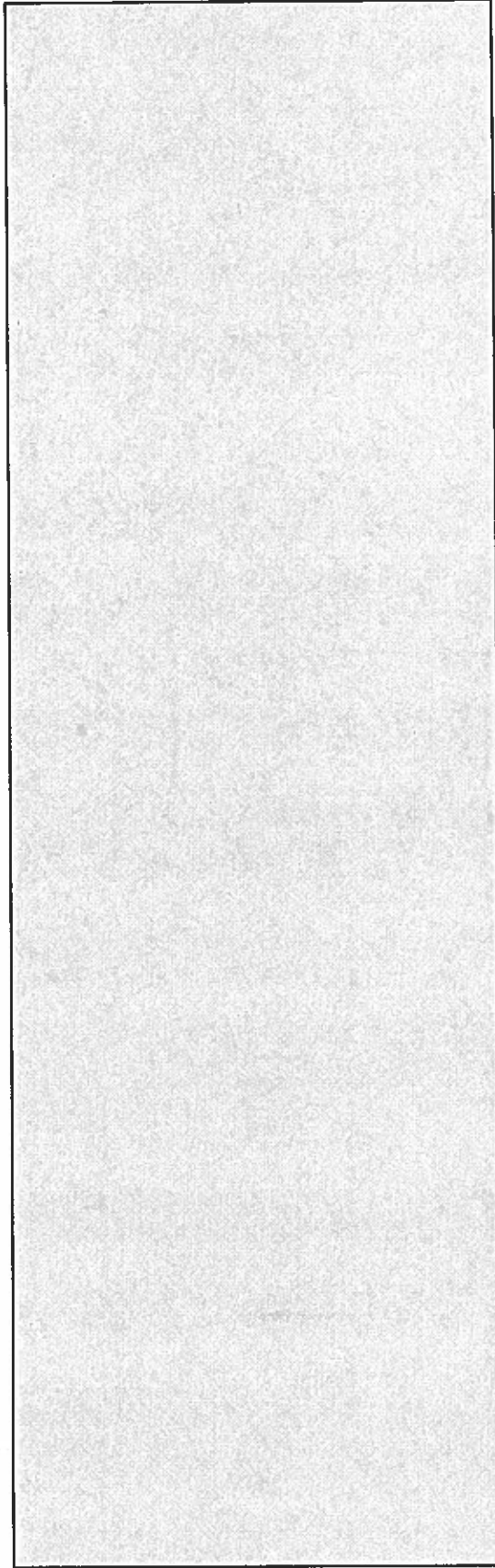
Cinnaminson Sewerage Authority
For the Period: February 01, 2023 to January 31, 2024

		<i>Funding Sources</i>				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
	-					
TOTAL ALL DETAIL PAGES	<u>\$540,000</u>		\$ 540,000	\$ -	-	-

**Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: Cinnaminson Sewerage Authority Year Ending: January 31, 2022

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.



For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here and certify below.

_____ Date

_____ Clerk/Secretary to the Governing Body

Appendix to Budget Document