

AGENDA

CINNAMINSON SEWERAGE AUTHORITY

FEBRUARY 14, 2022

CHAIRMAN - ROBERT O'CONNOR

6:30 P.M. Call meeting to order.

OPEN PUBLIC MEETINGS ACT

N.J.S.A. 10:4-6 et seq.

Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by;

- (a) prominently posting the Annual Notice of Meetings Resolution and maintaining such notice on a public bulletin board reserved for such or similar announcements.
 - (b) by submitting the Annual Notice of Meetings Resolution for publication in the Burlington County Times, the Board's official newspaper, and the Courier Post, the Board's alternate official newspaper in February 2021 within seven days of the Board's reorganization meeting;
 - (c) filing the Annual Notice of Meetings Resolution with the Clerk of the Township of Cinnaminson; and
 - (d) mailing the Annual Notice of Meetings Resolution to any persons who shall have prepaid to receive such notice.
- This statement shall be entered into the minutes.

ROLL CALL

PUBLIC COMMENT

OLD BUSINESS

1. Approval of January 10, 2022 regular session minutes.

REORGANIZATION

The Chair is turned over to the Secretary for the purpose of electing a Chairman for the Fiscal Year February 1, 2022 to January 31, 2023.

FOR CHAIRMAN:

Mr./Ms. _____ nominated Mr./Ms. _____

Mr./Ms. _____ seconded the nomination.

Mr./Ms. _____ moved the nominations closed.

Mr./Ms. _____ seconded the motion.

THE SECRETARY TURNS THE MEETING OVER TO THE NEWLY ELECTED CHAIRMAN.

VICE CHAIRMAN:

Mr./Ms. _____ nominated Mr./Ms. _____

Mr./Ms. _____ seconded the nomination.

Mr./Ms. _____ moved the nominations closed.

Mr./Ms. _____ seconded the motion.

TREASURER:

Mr./Ms. _____ nominated Mr./Ms. _____

Mr./Ms. _____ seconded the nomination.

Mr./Ms. _____ moved the nominations closed.

Mr./Ms. _____ seconded the motion.

SECRETARY:

Mr./Ms. _____ nominated Mr./Ms. _____

Mr./Ms. _____ seconded the nomination.

Mr./Ms. _____ moved the nominations closed.

Mr./Ms. _____ seconded the motion.

CHAIRMAN DECLARES ALL NOMINATIONS CLOSED.

APPOINTMENT OF LEGAL NEWSPAPER

Motion by Mr./Ms. _____ that the _____
and the _____ (alternate) be appointed as
the legal newspapers. Mr./Ms. _____ seconded
the motion.

APPOINTMENT OF PHYSICIAN

Motion by Mr./Ms. _____ that _____
be appointed as physician. Mr./Ms. _____
seconded the motion.

**PROFESSIONAL APPOINTMENTS ARE MADE PURSUANT TO A FAIR AND OPEN
PROCESS IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 et seq.****ADOPTION OF RESOLUTIONS:**

Mr./Ms. _____ moved and Mr./Ms. _____
seconded the motion for the adoption of Resolution 2022-2023-
01, Appointment of Professionals.

Mr./Ms. _____ moved and Mr./Ms. _____
seconded the motion for the adoption of Resolution 2022-2023-
02, Annual Notice of Meetings.

Mr./Ms. _____ moved and Mr./Ms. _____
seconded the motion for the adoption of Resolution 2022-2023-
03, Staff Designations.

Mr./Ms. _____ moved and Mr./Ms. _____
seconded the motion for the adoption of Resolution 2022-2023-
04, Designating Certain Banking Institutions and Depositories
for Authority's Funds.

Mr./Ms. _____ moved and Mr./Ms. _____
seconded the motion for the adoption of Resolution 2022-2023-
05, Chairman's Signature Authorization.

APPOINTMENTS BY CHAIRMAN:

Mr./Ms. _____ Director of Finance & Budget

Mr./Ms. _____ Director of Operations

Mr./Ms. _____ Director of Construction

Mr./Ms. _____ Director of Personnel

Mr./Ms. _____ Director of Administration

Mr./Ms. _____ JIF Fund Commissioner

NEW BUSINESS

DIRECTOR OF CONSTRUCTION

1. Engineer's Status Report
2. Resolution 2022-2023-08, Amendment to Manor Road Pump Station Upgrade Contract, Change Order No. 1

DIRECTOR OF ADMINISTRATION

DIRECTOR OF OPERATIONS

1. Superintendent of Operations Report - Kevin Kramer
2. Resolution 2022-2023-09, Award of Bid, Supplying of Chemicals

DIRECTOR OF PERSONNEL

DIRECTOR OF BUDGET & FINANCE

1. Treasurer's Report & Trial Balance
2. Operating & Payroll Expenses \$ 205,725.07
3. Renewal & Replacement \$ 33,724.90
4. Builder's Escrow \$ 792.97
5. Resolution 2022-2023-06, Quarterly Withdrawal
6. Resolution 2022-2023-07, Budget Transfers

Any other matters to be presented by the Authority Board Members not listed on the Agenda.

Next scheduled meeting - March 14, 2022 at 6:30 PM