

Minutes - August 9, 2021

The regular meeting of the Cinnaminson Sewerage Authority was held on August 9, 2021 in the conference room of the Township building and commenced at 6:30 PM.

On roll call by the Secretary those present were Board Members: Robert O'Connor, James Wujcik, Frank Szymkowski and John Conville. Mr. Strobel arrived just after roll call at 6:33 PM.

Also in attendance were: Kimberly Fitzpatrick, Administrator, Wayne D. Simpson, Authority Engineer, Bradford Smith, Authority Solicitor and Kevin Kramer, Superintendent of Operations. Mr. Greg McClure of 1803 and 1805 Taylors Lane was present in public attendance.

Chairman Robert O'Connor read the following:

OPEN PUBLIC MEETINGS ACT

N.J.S.A. 10:4-6 et seq.

Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by;

- (a) prominently posting the Annual Notice of Meetings Resolution and maintaining such notice on a public bulletin board reserved for such or similar announcements.
- (b) by submitting the Annual Notice of Meetings Resolution for publication in the Burlington County Times, the Board's official newspaper, and the Courier Post, the Board's alternate official newspaper in February 2021 within seven days of the Board's reorganization meeting;
- (c) filing the Annual Notice of Meetings Resolution with the Clerk of the Township of Cinnaminson; and
- (d) mailing the Annual Notice of Meetings Resolution to any persons who shall have prepaid to receive such notice.

This statement shall be entered into the minutes.

Mr. O'Connor stated that the Annual Notice of Meetings Resolution, which was previously revised to note electronic meetings, was amended and advertised on June 23, 2021 to confirm the resumption of in-person meetings. (see attached Notice)

PUBLIC COMMENT

Mr. O'Connor opened the meeting to the Public for comment and hearing none, moved to Old Business. Mr. Greg McClure of 1803 and 1805 Taylors Lane was present to discuss some issues relating to sewer connection for these residences. Mr. McClure noted that some of the issues related to his mother's personal health and financial issues,

and equities and stated that he preferred to go off the record for some of that discussion. He confirmed that he spoke with Administrator Kim Fitzpatrick and noted that he has reviewed previous meeting minutes. He said the key to his appearance is to specifically find out about Section 446-31 Violations and Penalties. Mr. McClure stated that he received a letter via uncertified mail only and said he does receive certified mail from the postman sometimes; he said the postman rips the certification signature off and drops it in the mailbox. Mr. McClure noted that the previous Authority Administrator did send him a letter three years ago to his Venice, CA address where he is most of the time. He stated he recently returned home to visit his mother who is 95 years old and deteriorating. He said she will likely enter a nursing home shortly. He read aloud part of the statute noting, "any persons found to be in violation of the provisions of this chapter shall be subject to a fine not to exceed \$100..." and said it then discusses each day and separate incidents. He asked how the Board would interpret and use its discretion to determine fines. He said he was hopeful that it would be a sliding scale where one end was for "criminal behavior" at \$100/day and the low end would be for people, like him, who have been longtime residents and contributors to taxes and the community. He stated his family purchased 1805 Taylors Lane in 1974 and purchased 1803 in 2000. He confirmed he is the Trustee of his mother's irrevocable living trust and has a fiduciary duty to the estate, as well as being her caregiver. He confirmed that his workplace, Space and Missile Systems Center in El Segundo, CA, has granted him the opportunity to telework from Cinnaminson. He said he is concerned about what the sliding scale might look like for the Authority's discretion to impose the fine. He stated he has some equity issues and would be happy to provide more information off the record.

Mr. Wujcik asked Mr. McClure about the violation in question, specifically about Statute 446-31. Solicitor Brad Smith confirmed that it is the statute requiring connection. Mr. McClure stated that he did not receive notice of a hearing but said the ordinance is Ordinance 2020-6 and he said there was a note on the back from the Clerk. He noted that he does not receive local newspapers in Venice, CA. He said he does receive mail there and pays all the taxes and takes care of the estate. Chairman O'Connor confirmed to Mr. McClure that the Ordinance to which he referred is a Township Ordinance. Solicitor Brad Smith explained that whenever there is a sewer line in front of your property, you have to connect to that sewer line. He said the Ordinance says that the Sewer Authority will give the property owner notice and that the owner will have to connect within thirty days or be in violation. Mr. Smith explained that this Board has not done that. Mr. Smith confirmed with Kim Fitzpatrick that the first notice which went out in April stated that the resident would have to connect by November 1, 2021 or be in violation. Mr. McClure said that he did see that. Mr. Smith confirmed there was a repeat notice sent to remind the residents. Mr. McClure stated there was not a dollar amount on the fine with that notice and Mr. Smith confirmed

that the first notice included a copy of the Ordinance which states what the fine would be. Mr. Smith said he was not sure he understood Mr. McClure's question and asked if he was saying that he is not going to comply with the Ordinance. Mr. McClure said he does not have the money; he confirmed the monetary amount the estate has and said he expects his mother to receive nursing home admittance any time now. He said that is his equity issue. Mr. Smith asked Mr. McClure if he had money to pay the taxes but not to connect. Mr. McClure stated that he has an estimate for approximately \$20,000.00 for one property to make connection and said that does not include the \$5,700.00 connection fee. He said that the tie-in was placed directly in front of the driveway with two 60-70 ft. trees. Mr. Smith asked Mr. McClure if he was saying it will cost him \$20,000.00 to connect because of the trees. Mr. McClure responded that it was because of the trees and where the tie-in was placed as it would have been cheaper on the other side of the house. Mr. McClure explained that he has about three months of savings for his mother's nursing home care and said 1803 Taylors Lane needs a new roof and 1805 needs a new HVAC system. He noted there are always expenses as he is in the middle of repairing a deck (there is a tenant) in 1803, and he said his mother resides in 1805. Mr. Smith confirmed with Mr. McClure that there are two properties and two connections. Mr. Smith confirmed with Mr. McClure that he was aware that the Board has given homeowners the option for an installment payment plan. Mr. McClure said the initial cost just for 1805 is approximately \$20,000.00 which is a year and a half of nursing home money. He said that due to his fiduciary duty to the estate as the trustee, he must be careful not to bankrupt it. Mr. Smith asked if Mr. McClure had plans to sell the property to help pay for the nursing home. Mr. McClure said he does not have plans to sell and does not have to as his father was a veteran and his mother is a widow on a waiting list for the VA home in Vineland. He said he believes she will go in soon and reported they take 80% of income but do not take property. He said he understands that a lien could be placed on his property but said he also understands that an equity decision with discretion by this Board might allow him a fine and give him some extra time. Mr. Smith asked him what kind of time he was referring to and Mr. McClure said he could not predict it. Mr. Smith asked Mr. McClure if he had looked into financing, such as home equity loans. Mr. McClure stated that he was sure he could get one but he was hoping that the Board could talk about what the fine assessment would be. Mr. Smith said that, ultimately, would be up to the court. Mr. Smith confirmed that what would happen would be that the Board would authorize a summons; that a complaint be filed against the Trust and there would be a municipal court hearing. Mr. Smith said ultimately the judge would determine what the fines would be.

Mr. McClure stated that he believed the Authority has the power to enforce the violations and penalties and said no one has to see a court of equity.

Mr. Smith: What I said is that, ultimately, if the Board decides to pursue a violation, I just described how that would be done.

Mr. McClure said his point is that the Authority has discretion to assess a fine not to exceed \$100.00. So, he said there is discretion to fix the fine amount. Mr. Smith stated there is discretion whether or not to prosecute and the court would fix the fine. Mr. McClure asked why the Board would not have the authority to assess a certain fine on him and Mr. Smith stated that the violation has to be proven first. Mr. McClure stated the Board can prove it. He said he will provide all the financial information, including tax returns, bank account for the trust, etc. and the Authority can send out an inspector. Mr. McClure stated he has been an attorney for 40 years and he has no reason to make anything up. He said he is not looking "to scam" and is coming to the Board as a community partner; now a trustee of the estate with a fiduciary duty. He said he was just hoping that maybe the Board can assess the fine.

Mr. Wujcik said he personally wouldn't insist on selling a property to make the sewer connection but asked Mr. McClure about the intent of the estate after his mother passes; if it is to sell the properties. Mr. McClure asked about going off the record. Mr. Strobel, who had arrived at the meeting just after roll call, said the Board would have to go into an executive session by using the litigation exception and the Solicitor would have to give an opinion that it would be appropriate to do that. Mr. McClure stated he is not looking to go into litigation. He said the way he reads the statute; he believes the Board has the power to assess the fine. Mr. O'Connor confirmed with Mr. McClure that what he was asking is: if the Board plans to send him a non-compliance notice and start fining him, and if so: what the amount of the fine will be. Mr. McClure stated again he does not know if he will sell the property. He said he will not have to if his mother goes to the VA home. He said they will take 80% of the income which will leave him with enough money to pay the taxes and do some repairs and pay the fine. He said he is arguing that the fine for his family as good citizens and community partners for 45 years should be assessed as minimal and said the duration of the situation could go on for a while. He stated that if his mother passes and the estate comes to him by the Will, it will be his responsibility to pay for those repairs and the sewer connections and he will do it. He said right now; he is just the trustee of the estate and he can't bankrupt for the sewer connection. Mr. O'Connor asked Mr. McClure about his quotes and Mr. McClure explained that he received quotes 2 ½ years ago from a local plumber, a backhoe contractor and a tree service. He stated that his father had passed and his brother had also passed and he is the only other member of the family. He said the trust was formed in December of 2016. Mr. Smith confirmed with Mr. McClure that if his mother passes, Mr. McClure inherits the property and at that point, would pay the connection as the property owner. Mr. Smith asked Mr. McClure why he wouldn't front the money now and Mr. McClure stated that he does not mix funds; he has separate bank accounts and does not

mix funds. Mr. Smith stated that Mr. McClure could make a loan to the estate and Mr. McClure stated he could do a lot of things, such as sell one of the houses, but that is not what the Will or the Trust wants and the VA does not require that. Mr. Wujcik asked what would occur if there was a lien on the property and a transfer of ownership and Mr. Strobel confirmed the Authority would have to be paid off. Mr. Smith stated that the connection fee is not lienable; only the monthly service charges. Mr. McClure confirmed with Mr. Smith that someone has to be in violation of the service charge and/or the interest accrued if no payment is made. Mr. Strobel stated that if there were fines and it was a judgement; that would be lienable. Mr. Smith stated that a judgement would automatically be a lien.

Mr. McClure confirmed that his effort was to ask the Board to give him a minimum fine which he would pay but not \$100/day. Mr. Strobel stated that he understands Mr. McClure's position, which has been repeated. He said in order for the Board to do its proper diligence, the matter would need to be discussed. He said it would be litigated to enforce it so it is something that must be discussed in an executive session. Mr. Strobel said that a request has been made for some sort of relief/exception (whatever it would be called) and that is something that, with the Solicitor's agreement, the Board would have to discuss for Mr. McClure and any others who would be asking for something. Mr. O'Connor confirmed with Kim Fitzpatrick that she had Mr. McClure's contact information.

Mr. McClure: I would ask that you exercise your jurisdiction under 446-31 and I would ask that my fine be less than \$10; I would ask that it be \$1/day.

Mr. Strobel: What the Solicitor said was accurate. If the Board was to enforce it by having a summons issued, we would have to prove in front of a municipal court judge if there was a violation and we could make a recommendation but ultimately, it is the job of the magistrate to impose the fine. We can't tell you it will be x amount; that is just not within our purview.

Mr. McClure stated that the Authority has the same regulations that he has for the federal government. He said the Administrative Procedures Act is what he is looking at and said it is the agency, or the Township, that makes the decision and then a judge would look at that to see if it is arbitrary, capricious, illegal, not in accordance with facts or somehow an abuse of the discretion. Mr. McClure said he thinks that the Solicitor will tell the Board that happens in the state and federal government, similar to the Sunshine and the Freedom of Information Acts. He said he knows there is an Administrative Procedures Act in New Jersey. Mr. Strobel stated that there is one for the State but said the Authority is not operating under the Administrative Procedures Act. Mr. Strobel said the Authority's Solicitor will guide the Board. Mr. McClure asked that the Board

consider that and Mr. Strobel stated the Solicitor will take a look at that and give guidance.

Mr. McClure asked Mr. Smith to let him know if it can be interpreted as a Township decision on a sliding scale to determine whether it is \$0 or \$100/day fine and then the Board can fine him and he will pay the fine. He said he would like the opportunity to appear before the Board and give the rest of his equities because he feels the Board does not have all the information and he would like to present it. He said then there would be no court or summons issued and he believes the Board has the authority under the Ordinance. Mr. Strobel said he did not have the Ordinance in front of him but does not think that is what it says. Mr. Smith stated that is not the way he reads it but said if the Board wants to go into an executive session to hear more from Mr. McClure, it can do that because it would involve potential litigation and would be appropriate. Mr. McClure asked if the executive session would be in the minutes. Mr. Smith confirmed to Mr. McClure that executive session minutes are required and Mr. O'Connor confirmed that executive session minutes do eventually become public record by law. Mr. McClure confirmed with Mr. O'Connor that the executive session minutes do not appear on the Authority's website at this time.

Mr. O'Connor stated that he did not feel there was a need to enter an executive session with Mr. McClure. He stated that the Board heard enough and has an understanding of his situation and his request. Mr. O'Connor said he did not see the need for details of Mr. McClure's mother's health and exact monies and finances at this time. Mr. O'Connor said the Board can't give Mr. McClure an answer to his questions until it is discussed among Commissioners with the Solicitor. Mr. Brad Smith confirmed to Mr. McClure that if the Board wants additional information they will request it from him.

Mr. McClure said he wanted to add some further information for the Board's consideration. He wanted to say again that he is willing to come back and meet with the Board in a private session at any time for more questions and answers after the Board meets and deliberates. He stated that he was happy to bring evidence or proof and can bring income tax records. He said he wants to prove his case to the Board and wants the Board to know that he is credible and honest. He reiterated that they have been paying taxes since 1974, are contributing to the community, he and his father have military backgrounds and they are good people. He is a trustee with a fiduciary duty, his mother is 95 and he noted the monetary amount which the estate has. He said they do not spend money, do not have a car and do not take vacations. He stated income is minimal. He said the Board has heard his argument about the sliding scale and he believes it is almost exactly the same as an agency decision under the Federal Administrative Procedures Act and he has looked at some cases. He believes the Authority has the jurisdiction in the Ordinance and does not need a judge to determine what the sliding scale should be;

the judge will tell the Authority if it made a reasonable determination with the proper rationale to justify why. He assured the Board that when his mother passes under the Will and the Trust, he will be on the title and will own the property outright. Mr. McClure said he will pay for it then out of his own money. He said he does not want to borrow money on behalf of the estate and he does not want to finance it individually due to personal problems. He said he is also suffering from some notice issues and noted he did not initial the certified return receipt card that Kim showed him. He stated it could be related to problems with the postman or his mother who is 95. He confirmed he received some letters so was aware of the connection but does have some notice issues. Mr. Strobel said the Board would have discussion and be in touch.

Mr. McClure stated to Mr. O'Connor that he has read a number of Mr. O'Connor's decisions and comments, and feels his family is one of those "community partner people". Mr. McClure briefly discussed an incident involving the Old Acme site where the bills were sent to the wrong location. Mr. McClure stated that Mr. O'Connor referred to helping the owner as a community partner by waiving the interest. Mr. O'Connor stated that those bills were also paid in full. Mr. McClure said the interest was waived since the owner was a good community partner and he is hoping his family is considered the same and that the Board can have the jurisdiction and fine him and when the estate becomes his, he will pay both sewer connections. Mr. McClure gave his phone number and stated he will be at 1805 Taylors Lane at least through Christmas.

OLD BUSINESS

Mr. O'Connor indicated there were regular session minutes from July 12, 2021. Solicitor Brad Smith confirmed with the Secretary that she had already made a correction to the meeting location and he indicated one typo for correction.

Motion: Made by Mr. Wujcik and seconded by Mr. Szymkowski to adopt the regular session minutes of July 12, 2021 with the suggested edit from Authority Solicitor. Vote: All ayes

NEW BUSINESS

DIRECTOR OF CONSTRUCTION - FRANK SZYMKOWSKI

Mr. Szymkowski asked Mr. Simpson to review his report.

Engineer's Status Report - Wayne D. Simpson

Mr. Simpson:

M-080-140 Wayne Drive Bridge Sewer Replacement

We are now waiting for PSE&G to move their gas main. They have been held up for various reasons. Once they finish, our contractor is ready and waiting to start.

**Mr. Simpson continued with his report:
On the development side:**

M-081-144 Cinnaminson Empire, LLC

We did have a review for Cinnaminson Empire which is the Popeye's restaurant and the Tim Hortons Donut Shop. We sent them a letter today with requests for some revisions to their plans so this is still in review.

Mr. Simpson: I have one item that was not on my status report yet involving the senior living facility which is adjacent to the Lidl Property. There was a question from the developer there regarding giving them the credits that the Lidl development did not claim on the old Garden State Inn property. First of all, there were three lots there reconfigured into four and it was a little confusing at first to try to figure that out. The old Garden State Inn lot now covers three different lots. Lidl's portion of it was about 64% and the remaining 36% is split between this senior living facility and a piece of property that is still being retained by the Township; I will call that the retained lot. The senior living lot takes up about 26.4% of the remaining property and the retained lot takes up the rest. What I am proposing is to divide that credit to each of the two properties based on the area of the old Garden State Inn lot that will be occupied by those new properties. In my letter, I have given the developer that information and told him that we will give a partial credit; the request was for all of the credit that wasn't used by Lidl to go to this property. I have said no that we will split it in accordance with the areas that you occupy. I haven't heard back from the developer yet but that is how we will proceed going forward.

Mr. Smith noted that Lidl did not utilize all of the credit that they could have used. Mr. Simpson confirmed that as true. He said Lidl occupies 64% of the property but only used 50% of the available credits. Mr. O'Connor noted that the available credits were put back in and proportioned back out so that all the credits will be used in proportion to the remaining property occupancy. Mr. O'Connor stated the logic for that is that if the Township brings something else in, they will still receive a portion of the credit that they may be entitled to. Mr. Smith stated that depending on what comes in to the Township owned lot, they may or may not use all of the credit that would be allocated to that lot.

Mr. Simpson stated that the letter states that the connection fee is based on flows but said in actuality, the connection fee will be based on residential units and he will make that correction in the next review or in a subsequent letter. He added that it will be a significant connection fee. He said there were 142 units proposed

initially. Mr. Wujcik asked if it was a 2022 event and Mr. Simpson stated he wasn't sure how long it would take to build and the connection fees are not realized until they connect.

Mr. Simpson confirmed he had nothing further for discussion on his report. Mr. Szymkowski confirmed he had nothing further for discussion under Construction.

DIRECTOR OF ADMINISTRATION - JOHN CONVILLE

Mr. Conville confirmed there were two resolutions for the Board's consideration regarding authorizing bids for electric supply and for participation in the ACES Cooperative Pricing System and he asked Kim Fitzpatrick to provide an administration update.

Kim stated that from a technology standpoint, the Authority is now almost fully compliant for MEL purposes. She stated there are just a couple pieces of equipment to be purchased and then the Authority will be in compliance.

Kim reported that Brad Smith mentioned to her that it was almost time to go back out to bid for energy services but said the program that was in place is no longer there. She stated that the consultant from Gable Associates let Mr. Smith know about the ACES Program which is something she is familiar with from working in a school system. She stated they have a new program called ACESplus which is run by NJ School Boards Association in partnership with Gable Associates. She said it is a State-approved coop and the Board would just need to approve the resolution to join the coop and then approve the resolution to go out to bid. Mr. Strobel stated this will give the Authority additional leverage in order to get a lower rate. Mr. Smith stated that the Authority has gone out to bid three times previously and has received reduced rates on electricity. He stated that originally Gable Associates was authorized to be the energy consultant by the State under a pilot program, when the Authority worked with Gable, but that program ended. He stated that currently, the Authority would have to get quotes from three different energy consultants and hire one of them but if the Authority joins the ACESplus cooperative, Gable Associates is the authorized energy consultant. Mr. Smith stated that if the Authority joins, it can use Gable Associates which it has used in the past and they have been excellent. Mr. Smith recommended that the Board authorize the coop and going out to bid. He confirmed that it is based on the Authority's energy consumption, not on the consumption of the entire cooperative. Mr. Wujcik confirmed with Mr. Smith that there is no direct fee to the Authority from Gable Associates. Mr. Smith confirmed that the fee is paid by the successful bidder and is included in the specification. Mr. O'Connor commented that Gable Associates really specializes in the energy spaces doing municipal work and municipal bids so they are probably the right company to be with. Kim Fitzpatrick commented that ACES has a long history with

schools doing the same job. Mr. Smith stated that the other resolution authorizes Kim to issue a notice of acceptance of the bid because there is a time constraint involved and he said it will be based on the recommendation of Gable Associates. He stated Gable does an analysis of the bids and then makes a recommendation. Mr. Smith said at the following meeting, the Board would pass a resolution to contract with the successful bidder. He stated both resolutions should be approved this evening in order to move forward and he noted that the Authority's current energy supply contract ends on the first meter read date in November.

Motion: Made by Mr. Wujcik and seconded by Mr. Conville to adopt Resolution 2021/2022-30, Authorizing Advertising for Bids for Electric Supply Services. Vote: All ayes

Motion: Made by Mr. Wujcik and seconded by Mr. Szymkowski to adopt Resolution 2021/2022-32, Authorizing Participation in ACES Cooperative Pricing System, ACESplus Program and Cooperating Pricing Agreement for Energy Related Services. Vote: All ayes

Mr. Smith stated that the resolutions and the agreements should be signed this evening so they can be emailed to Gable Associates.

DIRECTOR OF OPERATIONS - ROBERT O'CONNOR

Mr. O'Connor asked Mr. Kramer to review his report.

Superintendent of Operations Report - Kevin Kramer

Operations: Kevin stated the Plant has been operating well with no permit violations during the time period. He said there has been excessive rainfall and flash flooding but the plant has reacted well to it. He noted they have been making the operational changes necessary and the employees were staying some longer hours and he gives them credit for keeping things running well.

Kevin reported that TSS (Total Suspended Solids) percent removal has been averaging above 96% over the last couple months which is excellent especially with the conditions he just mentioned.

Safety: Kevin reported there was no safety training as it is done for the year. He reported they had the annual inspection of all Plant, vehicle and pump station fire extinguishers on August 4, 2021.

Other: Mr. Kramer said that employees have been doing the preventative maintenance program, using the jet truck and cleaning all the sewer mains to make sure there are no issues. He stated that unfortunately, on Barton Drive, the jet head got stuck so it was necessary to go into a manhole to retrieve it. He reported they found there was an offset at the manhole of the pipe and noted he posted pictures of the problem to the document site. He said in looking into the problem after

digging, they found that approximately 190 feet of pipe required replacing. He said there was a negative grade which would not allow sewer flow with just gravity and reported the pipes were allowing sewer to escape the main. He also stated there was a brick median walkway in the middle of the street directly over the main there which was put in (he assumed) back in the 1960s. He said in order to complete the job; the first section of median walkway had to be removed. He reported the median was Township owned and he received permission to remove it to complete the work. He confirmed that as it stands now, that median will not be replaced and will be asphalted. Mr. O'Connor confirmed that the Township is not asking the Authority to replace the median at this time. Mr. Strobel asked if there were any homeowner issues and Mr. Kramer said a letter was sent to all eight residents and there has been no major pushback; just one resident asked about its replacement. Kevin reported the work was started on Monday of last week and finished on Friday and said they will put a base material down next week and see if any spots settle before eventually placing the asphalt.

Mr. Kramer confirmed he had no other matters for discussion.

Mr. O'Connor confirmed he had nothing further for discussion under Operations and moved to Personnel.

DIRECTOR OF PERSONNEL - RICHARD STROBEL

Mr. Strobel confirmed that he had no matters for discussion under Personnel and stated that he had to exit the meeting early. The Board members and staff wished him a Happy Birthday.

TREASURER - JAMES WUJCIK

Mr. Wujcik stated that the Treasurer's Report and Trial Balance, which include the general ledger, abbreviated expenditure, check register and year to date collection reports, are in good order. He confirmed that July collections were just under \$399,000.00 and said after six months, total revenue is at 53% of expected budget versus 48% last year. He stated that the Capital and Debt Service Report appears to be in good shape, noting it is at \$384,000.00 total through July or 26% of budget. He reminded the Board that there is a semiannual debt service payment this month of about \$735,000.00. He said that budget is still trending in a positive direction. He certified that funds are available and recommended approval of the reports mentioned.

Motion: Made by Mr. Wujcik and seconded by Mr. Szymkowski to approve the Treasurer's Report and Trial Balance as submitted and Mr. Szymkowski seconded the motion. Vote: All ayes

Mr. Wujcik submitted a list of Operating Invoices & Payroll Expenses totaling \$194,957.26 and certified that funds are available.

Motion: Made by Mr. Wujcik and seconded by Mr. Szymkowski to approve payment of Operating Invoices and Payroll Expenses as submitted.

Vote: All ayes

Mr. Wujcik submitted one requisition for Renewal and Replacement totaling \$3,880.00 and certified that funds are available. He continued with Builder's Escrow since they are both on the same report.

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| #22-00335 Booth Mechanical | \$ 3,880.00 |
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He submitted four invoices for Builder's Escrow totaling \$1,523.18, noted the total for both Renewal and Replacement and Builder's Escrow of \$5,403.18 and certified funds are available.

To Alaimo:

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| #205851 2390 Church Road Hummingbird Builders | \$ 548.18 |
| #205847 Siena CSH | \$ 292.50 |
| #205852 1001 Taylors Lane | \$ 390.00 |
| #205853 Taylors Lane Remediation | \$ 292.50 |

Motion: Made by Mr. Wujcik and seconded by Mr. Szymkowski to approve payment of the Renewal and Replacement requisition and the Builder's Escrow invoices as submitted. Vote: All ayes

Mr. Wujcik presented Resolution 2021/2022-31, Quarterly Withdrawal, in the amount of \$568,794.25 to deposit operating funds into various accounts and certified that funds are available.

Motion: Made by Mr. Wujcik and seconded by Mr. Szymkowski to adopt Resolution 2021/2022-31, Quarterly Withdrawal. Vote: All ayes

Mr. O'Connor asked if there were any other matters for discussion and hearing none, he noted that he has a conflict for the October meeting scheduled for Thursday, October 14 (not Monday, October 11 due to Columbus Day.) Mr. Wujcik confirmed he also had a conflict for that date. Mr. O'Connor stated that he spoke with Kim Fitzpatrick about Thursday, October 7 at 6:30 PM as a possibility and Kim confirmed she could have everything ready. There was a brief discussion.

Motion: Made by Mr. Conville and seconded by Mr. Szymkowski to move the October regular meeting from Thursday, October 14, 2021 to Thursday, October 7, 2021 at 6:30 PM in the conference room of the Township Building. Vote: All ayes

Kim will advertise the change in date.

Motion: Made by Mr. Wujcik and seconded by Mr. Conville to enter into an executive session to discuss a potential litigation item, results to be disclosed when no longer prejudicial to the interests of the Authority. Vote: All ayes Time: 7:31 PM. The Board reentered

regular session on a motion made by Mr. Wujcik and seconded by Mr. Conville at 7:45 PM and the meeting was adjourned.

Next scheduled meeting - Monday, September 13, 2021 at 6:30 PM

REVISED ANNUAL NOTICE OF PUBLIC MEETINGS
CINNAMINSON SEWERAGE AUTHORITY

The Cinnaminson Sewerage Authority, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., does hereby notify the public that the Cinnaminson Sewerage Authority monthly meetings will be held at the Cinnaminson Municipal Building at 1621 Riverton Rd, Cinnaminson, NJ 08077. They shall convene for the purpose of transacting the business of the Authority and deliberating upon matters over which it has jurisdiction pursuant to the statutes and regulations of the State of New Jersey. Formal action may be taken at such meetings on any and all business involving the Cinnaminson Sewerage Authority. Individuals will be able to fully participate in the meeting, including providing public comment. Closed sessions pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. may occur at any meeting

Meetings will no longer be held electronically.

All such meetings to be held at 6:30 PM (Prevailing Time) on the following dates:

Monday, July 12, 2021 6:30 PM
Monday, August 9, 2021 6:30 PM
Monday, September 13, 2021 6:30 PM
Thursday, October 14, 2021 6:30 PM
Monday, November 8, 2021 6:30 PM
Monday, December 13, 2021 6:30 PM
Monday, January 10, 2022 6:30 PM
Monday, February 14, 2022 6:30 PM

Kimberly Fitzpatrick, Administrator