

Authority Budget of:

Cinnaminson Sewerage Authority

State Filing Year

2020

For the Period:

February 1, 2020

to

January 31, 2021

www.cinnaminsonsewerage.org

Authority Web Address



Division of Local Government Services

2020-2021 AUTHORITY BUDGET

Certification Section

2020-2021

The Cinnaminson Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM February 1, 2020 TO January 31, 2021

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2020-2021 PREPARER'S CERTIFICATION

The Cinnaminson Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: February 1, 2020 **TO:** January 31, 2021

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Kimberly Fitzpatrick		
Title:	Administrator		
Address:	1621 Riverton Rd, Cinnaminson, NJ 08077		
Phone Number:	(856) 829-5290	Fax Number:	856-829-4076
E-mail address	KFitzpatrick@cinnaminsonsewerage.org		

2020-2021 APPROVAL CERTIFICATION

The Cinnaminson Sewerage

AUTHORITY BUDGET

FISCAL YEAR: FROM: February 1, 2020 **TO:** January 31, 2021

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Cinnaminson Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the day of November 14 , 2019.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Kimberly Fitzpatrick		
Title:	Administrator		
Address:	1621 Riverton Road, Cinnaminson, NJ 08077		
Phone Number:	856-829-5290	Fax Number:	856-829-4076
E-mail address	KFitzpatrick@cinnaminsonsewerage.org		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.cinnaminsonsewerage.org
---------------------------------	-----------------------------

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Kimberly Fitzpatrick

Title of Officer Certifying compliance

Administrator

Signature

RESOLUTION NO. 2019-2020-27
2020-2021 AUTHORITY BUDGET RESOLUTION

The Cinnaminson Sewerage

FISCAL YEAR: FROM: February 1, 2020 TO: January 31, 2021

WHEREAS, the Annual Budget and Capital Budget for the Cinnaminson Sewerage Authority for the fiscal year beginning, February 1, 2020 and ending, January 31, 2021 has been presented before the governing body of the Cinnaminson Sewerage Authority at its open public meeting of November 14, 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 3,363,000, Total Appropriations, including any Accumulated Deficit if any, of \$ 3,363,000 and Total Unrestricted Net Position utilized of \$386,858; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$460,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Cinnaminson Sewerage Authority, at an open public meeting held on November 14, 2019 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Cinnaminson Sewerage Authority for the fiscal year beginning, February 1, 2020 and ending, January 31, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Cinnaminson Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 9, 2019.

(Secretary's Signature)

(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
STROBEL				
KOLLAR				
O'CONNOR				
SZYMKOWSKI				
CONVILLE				

2020-2021 AUTHORITY BUDGET

Narrative and Information Section

2020-2021 AUTHORITY BUDGET MESSAGE & ANALYSIS

The Cinnaminson Sewerage

AUTHORIT-Y BUDGET

FISCAL YEAR: FROM: February 1, 2020 TO: January 31, 2021

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2020/2020-2021 proposed Annual Budget and make comparison to the 2019/2019-2020 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. Revenue from connections fees is expected to taper off substantially due to the completion of the construction projects in the township. The abundance of rain in the area has caused water usage in the township to decrease, therefore decreasing our revenues. We've seen an increase in vacant properties and properties for sale left temporarily vacant, negatively affecting our revenue. The retirement and replacement of two long-term employees who did not participate in authority health insurance plan has caused an increase in the cost of wages and fringe benefits. Coupled with the ever-increasing cost of health care. Professional expenses have increased due to the need for a licensed consultant increase in fees. The bids received for utilities were higher than the previous bid. The Central Pump Station project is nearly complete resulting in a decrease in the Renewal and Replacement reserve. Solids disposal fluctuate based upon a variety of factors. This increase is based upon the current expenditures and needs.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. (Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues)

Future capital projects to be funded using NJEIT loans. Small growth projected for the future.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

Unrestricted Net Position is being utilized to balance the budget.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payment, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

N/A

5. The proposed budget must not reflect an anticipated deficit from 2020/2020-2021 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

N/A

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. (If no changes to fees or rates indicate (Answer as "Rates Are Staying the Same")

Rates are staying the same

AUTHORITY CONTACT INFORMATION

2020-2021

Please complete the following information regarding this Authority. **All** information requested below must be completed.

Name of Authority:	The Cinnaminson Sewerage		
Federal ID Number:	21-6007471		
Address:	1621 Riverton Road		
City, State, Zip:	Cinnaminson, NJ		
Phone: (ext.)	856-829-5290	Fax:	856-829-4076

Preparer's Name:	Kimberly Fitzpatrick		
Preparer's Address:	1621 Riverton Road		
City, State, Zip:	Cinnaminson, NJ 08077		
Phone: (ext.)	856-829-5290	Fax:	856-829-4076
E-mail:	KFitzpatrick@cinnaminsonsewerage.org		

Chief Executive Officer:(1)	Kimberly Fitzpatrick		
Phone: (ext.)	856-829-5290	Fax:	856-829-4076
E-mail:	KFitzpatrick@cinnaminsonsewerage.org		

Chief Financial Officer(1)			
Phone: (ext.)		Fax:	
E-mail:			

Name of Auditor:	Michael Holt, CPA		
Name of Firm:	Holman, Frenia Allison PC		
Address:	618 Stokes Road		
City, State, Zip:	Medford, NJ 08055		
Phone: (ext.)	609-953-0612	Fax:	609-953-8443
E-mail:	mholt@hfacpas.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Cinnaminson Sewerage

FISCAL YEAR: FROM: February 1, 2020 TO: January 31, 2021

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2018 or 2019) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 19
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2018 or 2019) Transmittal of Wage and Tax Statements: \$800,770.97
- 3) Provide the number of regular voting members of the governing body: 5 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 (Regional Authorities may have more than 7 members) s per statute for your Authority) 5
- 4) Provide the number of alternate voting members of the governing body: None (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2019 or 2020 deadline has passed 2019 or 2020) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. ***Attach a narrative of your Authorities procedures for all individuals listed on Page N-4 (2 of 2).*** Compensation determined by present board.

- 11) Did the Authority pay for meals or catering during the current fiscal year? Yes *If “yes,” attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed. Retirement event for long-term employee with 25 years of service, \$823.30.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes *If “yes,” **attach a detailed list of all travel expenses** for the current fiscal year and provide an explanation for each expenditure listed. One commissioner attended the annual NJ AEA Convention, lodging \$312.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use No
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is “yes,” attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes *If “no,” attach an explanation of the Authority’s process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No. *If “yes,” attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No *If “yes,” attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board’s Electronic Municipal Marketplace Access (EMMA) as required? Yes *If “no,” attach a description of the Authority’s plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable). (New Jersey Infrastructure Trust Loans are not bonded debt of an Authority)*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority’s systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No *If “yes,” attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority’s plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No *If “yes,” attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Cinnaminson Sewerage

FISCAL YEAR: FROM: February 1, 2020 **TO:** January 31, 2021

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2018 or 2019. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2020, the most recent W-2 and 1099 should be used 2019 or 2018 (60 days prior to start of budget year is November 1, 2019, with 2018 being the most recent calendar year ended), and for fiscal years ending June 30, 2020, the calendar year 2019 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2019, with 2019 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Cinnaminson Sewerage Authority
 to January 31, 2021

For the Period February 1, 2020 to January 31, 2021

Position (Can Check more than 1 Column for each person)

Reportable Compensation from Authority (W-2/1099)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Legal Counsel	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities	
1 Richard Strobel	Commissioner	5 X	X					\$ 2,000		\$ 600	\$ 2,600	2,600	N/A	40	\$ 149,004	0	\$ 151,604		
2 Thomas Kollar	Commissioner	5 X	X					2,000		600	2,600	2,600	N/A	0	0	0	2,600		
3 Robert O'Connor	Commissioner	5 X	X					2,000		600	2,600	2,600	N/A	0	0	0	2,600		
4 Frank Szymkowski	Commissioner	5 X	X					2,000		600	2,600	2,600	N/A	0	0	0	2,600		
5 John Conville	Commissioner	5 X	X					2,000		600	2,600	2,600	N/A	0	0	0	2,600		
6 Judith Devone	Secretary	1		X				5,100		600	5,700	5,700	N/A	0	0	0	5,700		
7 Kimberly Fitzpatrick	Administrator	40		X				73,440			33,186	106,626	N/A	0	0	0	106,626		
8 Kevin Kramer	Acting Plant Superintendent	40		X				93,636			9,413	103,049	N/A	0	0	0	103,049		
9											0	0	N/A	0	0	0	0		
10											0	0	N/A	0	0	0	0		
11											0	0	N/A	0	0	0	0		
12											0	0	N/A	0	0	0	0		
13											0	0	N/A	0	0	0	0		
14											0	0	N/A	0	0	0	0		
15											0	0	N/A	0	0	0	0		
Total:								\$ 182,176	\$ -	\$ 3,600	\$ 42,599	\$ 228,375		\$ 149,004	\$ -	\$ 377,379			

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Cinnaminson Sewerage Authority

For the Period February 1, 2020 to January 31, 2021

If Not Applicable X this box Below

	# of Covered Members (Medical & Rx)	Annual Cost		Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
		Proposed Budget	Employee Proposed Budget						
Active Employees - Health Benefits - Annual Cost									
Single Coverage	1	\$ 11,396	\$ 11,396	1	\$ 11,063	\$ 11,063	\$ 333	3.0%	
Parent & Child	1	27,551	27,551	1	26,748	26,748	803	3.0%	
Employee & Spouse (or Partner)	0	-	-	0	-	-	-	#DIV/0!	
Family	8	26,896	215,168	8	20,890	167,120	48,048	28.8%	
Employee Cost Sharing Contribution (enter as negative -)			(31,914)			(30,063)	(1,851)	6.2%	
Subtotal	10		222,201	10		174,868	47,333	27.1%	
Commissioners - Health Benefits - Annual Cost									
Single Coverage			-			-	-	#DIV/0!	
Parent & Child			-			-	-	#DIV/0!	
Employee & Spouse (or Partner)			-			-	-	#DIV/0!	
Family			-			-	-	#DIV/0!	
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!	
Subtotal	0		-	0		-	-	#DIV/0!	
Retirees - Health Benefits - Annual Cost									
Single Coverage	1	3,000	3,000	0		-	3,000	#DIV/0!	
Parent & Child			-			-	-	#DIV/0!	
Employee & Spouse (or Partner)			-			-	-	#DIV/0!	
Family			-			-	-	#DIV/0!	
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!	
Subtotal	1		3,000	0		-	3,000	#DIV/0!	
GRAND TOTAL	11		\$ 225,201	10		\$ 174,868	\$ 50,333	28.8%	

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

NO	Yes or No
NO	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Cinnaminson Sewerage Authority

For the Period

February 1, 2020

to

January 31, 2021

Complete the below table for the Authority's accrued liability for compensated absences.
 X Box if Authority has no Compensated Absences

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement	<i>Legal Basis for Benefit (check applicable items)</i>
Doerr, Cynthia	181.04	\$ 13,822			X	
Williams, Amy	174.14	9,687			X	
Staub, Charles	298.71	9,538			X	
Pulak, Joseph	239.21	7,123			X	
Paul Horner	44.22	4,263			X	
Gindville, Keith	19.13	924			X	
Cancila, Anthony	15.77	2,158			X	
Haines John Jr.	34.58	6,041			X	
Naisby, Matt	128.33	8,673			X	
Kenkelen, John	166.21	11,207			X	
Kramer, Kevin	77.38	12,905			X	
Duba, Edward	11.4	982				
Trammell, Robert	14.34	1,085				
Total liability for accumulated compensated absences at beginning of current year		\$ 88,407				

The total Amount Should agree to most recently issued audit report for the Authority

2020-2021 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Cinnaminson Sewerage Authority
 For the Period February 1, 2020 to January 31, 2021

	FY 2021 Proposed Budget					FY 2020 Adopted Budget	Total All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Operation #2	N/A	N/A	N/A				
REVENUES									
Total Operating Revenues	\$ 3,284,000	\$ -	\$ -	\$ -	\$ -	\$ 4,066,434	\$ (782,434)	-19.2%	
Total Non-Operating Revenues	79,000	-	-	-	-	44,000	35,000	79.5%	
Total Anticipated Revenues	3,363,000	-	-	-	-	4,110,434	(747,434)	-18.2%	
APPROPRIATIONS									
Total Administration	478,619	-	-	-	-	428,150	50,469	11.8%	
Total Cost of Providing Services	1,832,281	-	-	-	-	1,739,550	92,731	5.3%	
Total Principal Payments on Debt Service in Lieu of Depreciation	838,351	-	-	-	-	828,053	10,298	1.2%	
Total Operating Appropriations	3,149,251	-	-	-	-	2,995,753	153,498	5.1%	
Total Interest Payments on Debt	140,607	-	-	-	-	171,681	(31,074)	-18.1%	
Total Other Non-Operating Appropriations	460,000	-	-	-	-	943,000	(483,000)	-51.2%	
Total Non-Operating Appropriations	600,607	-	-	-	-	1,114,681	(514,074)	-46.1%	
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	3,749,858	-	-	-	-	4,110,434	(360,576)	-8.8%	
Less: Total Unrestricted Net Position Utilized	386,858	-	-	-	-	-	386,858	#DIV/0!	
Net Total Appropriations	3,363,000	-	-	-	-	4,110,434	(747,434)	-18.2%	
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	

Revenue Schedule

Cinnaminson Sewerage Authority

For the Period February 1, 2020 to January 31, 2021

	FY 2021 Proposed Budget						FY 2020 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Operation #2	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
							Total All Operations	All Operations	All Operations
OPERATING REVENUES									
<i>Service Charges</i>									
Residential	2,511,000					\$ 2,511,000	\$ 2,592,000	\$ (81,000)	-3.1%
Business/Commercial	505,920					505,920	512,000	(6,080)	-1.2%
Industrial	83,080					83,080	96,000	(12,920)	-13.5%
Intergovernmental						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Service Charges	3,100,000	-	-	-	-	3,100,000	3,200,000	(100,000)	-3.1%
<i>Connection Fees</i>									
Residential	116,000					116,000	806,434	(690,434)	-85.6%
Business/Commercial						-	-	-	#DIV/0!
Industrial						-	-	-	#DIV/0!
Intergovernmental						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Connection Fees	116,000	-	-	-	-	116,000	806,434	(690,434)	-85.6%
<i>Parking Fees</i>									
Meters						-	-	-	#DIV/0!
Permits						-	-	-	#DIV/0!
Fines/Penalties						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Delinquent Penalties	53,000					53,000	46,000	7,000	15.2%
Miscellaneous	15,000					15,000	14,000	1,000	7.1%
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Total Other Revenue	68,000	-	-	-	-	68,000	60,000	8,000	13.3%
Total Operating Revenues	3,284,000	-	-	-	-	3,284,000	4,066,434	(782,434)	-19.2%
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Total Other Non-Operating Revenue	-	-	-	-	-	-	-	-	#DIV/0!
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned	79,000					79,000	44,000	35,000	79.5%
Penalties						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Interest	79,000	-	-	-	-	79,000	44,000	35,000	79.5%
Total Non-Operating Revenues	79,000	-	-	-	-	79,000	44,000	35,000	79.5%
TOTAL ANTICIPATED REVENUES	\$ 3,363,000	\$ -	\$ -	\$ -	\$ -	\$ 3,363,000	\$ 4,110,434	\$ (747,434)	-18.2%

Prior Year Adopted Revenue Schedule

Cinnaminson Sewerage Authority

FY 2020 Adopted Budget

	Operation					Total All Operations
	Sewer	#2	N/A	N/A	N/A	
OPERATING REVENUES						
<i>Service Charges</i>						
Residential	2,592,000					\$ 2,592,000
Business/Commercial	512,000					512,000
Industrial	96,000					96,000
Intergovernmental						-
Other						-
Total Service Charges	3,200,000	-	-	-	-	3,200,000
<i>Connection Fees</i>						
Residential	806,434					806,434
Business/Commercial						-
Industrial						-
Intergovernmental						-
Other						-
Total Connection Fees	806,434	-	-	-	-	806,434
<i>Parking Fees</i>						
Meters						-
Permits						-
Fines/Penalties						-
Other						-
Total Parking Fees	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>						
Delinquent Penalties	46,000					46,000
Miscellaneous	14,000					14,000
Type in (Grant, Other Rev)						-
Type in (Grant, Other Rev)						-
Type in (Grant, Other Rev)						-
Type in (Grant, Other Rev)						-
Type in (Grant, Other Rev)						-
Type in (Grant, Other Rev)						-
Type in (Grant, Other Rev)						-
Type in (Grant, Other Rev)						-
Type in (Grant, Other Rev)						-
Total Other Revenue	60,000	-	-	-	-	60,000
Total Operating Revenues	4,066,434	-	-	-	-	4,066,434
NON-OPERATING REVENUES						
<i>Other Non-Operating Revenues (List)</i>						
Type in						-
Type in						-
Type in						-
Type in						-
Type in						-
Type in						-
Total Other Non-Operating Revenues	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>						
Interest Earned	44,000					44,000
Penalties						-
Other						-
Total Interest	44,000	-	-	-	-	44,000
Total Non-Operating Revenues	44,000	-	-	-	-	44,000
TOTAL ANTICIPATED REVENUES	\$ 4,110,434	\$ -	\$ -	\$ -	\$ -	\$ 4,110,434

Appropriations Schedule

Cinnaminson Sewerage Authority

For the Period February 1, 2020 to January 31, 2021

	FY 2021 Proposed Budget						FY 2020 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Operation					Total All Operations	Total All Operations	All Operations	All Operations
	Sewer	#2	N/A	N/A	N/A	N/A			
OPERATING APPROPRIATIONS									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 132,700					\$ 132,700	\$ 122,900	\$ 9,800	8.0%
Fringe Benefits	67,919					67,919	53,250	14,669	27.5%
Total Administration - Personnel	200,619	-	-	-	-	200,619	176,150	24,469	13.9%
<i>Administration - Other (List)</i>									
Professional	180,000					180,000	155,000	25,000	16.1%
Insurance	41,000					41,000	41,000	-	0.0%
Office Supplies	29,000					29,000	30,000	(1,000)	-3.3%
Billings	25,000					25,000	23,000	2,000	8.7%
Miscellaneous Administration*	3,000					3,000	3,000	-	0.0%
Total Administration - Other	278,000	-	-	-	-	278,000	252,000	26,000	10.3%
Total Administration	478,619	-	-	-	-	478,619	428,150	50,469	11.8%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	708,600					708,600	702,800	5,800	0.8%
Fringe Benefits	362,681					362,681	301,750	60,931	20.2%
Total COPS - Personnel	1,071,281	-	-	-	-	1,071,281	1,004,550	66,731	6.6%
<i>Cost of Providing Services - Other (List)</i>									
Solid Disposal	191,000					191,000	160,000	31,000	19.4%
Utilities	212,000					212,000	190,000	22,000	11.6%
Plant Maintenance	200,000					200,000	240,000	(40,000)	-16.7%
Computer Upgrades	20,000					20,000	-	20,000	#DIV/0!
Miscellaneous COPS*	138,000					138,000	145,000	(7,000)	-4.8%
Total COPS - Other	761,000	-	-	-	-	761,000	735,000	26,000	3.5%
Total Cost of Providing Services	1,832,281	-	-	-	-	1,832,281	1,739,550	92,731	5.3%
Total Principal Payments on Debt Service in Lieu of Depreciation	838,351	-	-	-	-	838,351	828,053	10,298	1.2%
Total Operating Appropriations	3,149,251	-	-	-	-	3,149,251	2,995,753	153,498	5.1%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	140,607	-	-	-	-	140,607	171,681	(31,074)	-18.1%
Operations & Maintenance Reserve						-	-	-	#DIV/0!
Renewal & Replacement Reserve	460,000					460,000	943,000	(483,000)	-51.2%
Municipality/County Appropriation						-	-	-	#DIV/0!
Other Reserves						-	-	-	#DIV/0!
Total Non-Operating Appropriations	600,607	-	-	-	-	600,607	1,114,681	(514,074)	-46.1%
TOTAL APPROPRIATIONS	3,749,858	-	-	-	-	3,749,858	4,110,434	(360,576)	-8.8%
ACCUMULATED DEFICIT									
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,749,858	-	-	-	-	3,749,858	4,110,434	(360,576)	-8.8%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation						-	-	-	#DIV/0!
Other	386,858					386,858	-	386,858	#DIV/0!
Total Unrestricted Net Position Utilized	386,858	-	-	-	-	386,858	-	386,858	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 3,363,000	\$ -	\$ -	\$ -	\$ -	\$ 3,363,000	\$ 4,110,434	\$ (747,434)	-18.2%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 157,462.55 \$ - \$ - \$ - \$ - \$ - \$ - \$ 157,462.55

Prior Year Adopted Appropriations Schedule

Cinnaminson Sewerage Authority

FY 2020 Adopted Budget

	Operation					Total All Operations
	Sewer	#2	N/A	N/A	N/A	
OPERATING APPROPRIATIONS						
<i>Administration - Personnel</i>						
Salary & Wages	\$ 122,900					\$ 122,900
Fringe Benefits	53,250					53,250
Total Administration - Personnel	176,150	-	-	-	-	176,150
<i>Administration - Other (List)</i>						
Type In Description	155,000					155,000
Type In Description	41,000					41,000
Type In Description	30,000					30,000
Type In Description	23,000					23,000
Miscellaneous Administration*	3,000					3,000
Total Administration - Other	252,000	-	-	-	-	252,000
Total Administration	428,150	-	-	-	-	428,150
<i>Cost of Providing Services - Personnel</i>						
Salary & Wages	702,800					702,800
Fringe Benefits	301,750					301,750
Total COPS - Personnel	1,004,550	-	-	-	-	1,004,550
<i>Cost of Providing Services - Other (List)</i>						
Solid Disposal	160,000					160,000
Utilities	190,000					190,000
Plant Maintenance	240,000					240,000
Type In Description						-
Miscellaneous COPS*	145,000					145,000
Total COPS - Other	735,000	-	-	-	-	735,000
Total Cost of Providing Services	1,739,550	-	-	-	-	1,739,550
Total Principal Payments on Debt Service in Lieu of Depreciation	828,053	-	-	-	-	828,053
Total Operating Appropriations	2,995,753	-	-	-	-	2,995,753
NON-OPERATING APPROPRIATIONS						
Total Interest Payments on Debt	171,681	-	-	-	-	171,681
Operations & Maintenance Reserve						-
Renewal & Replacement Reserve	943,000					943,000
Municipality/County Appropriation						-
Other Reserves						-
Total Non-Operating Appropriations	1,114,681	-	-	-	-	1,114,681
TOTAL APPROPRIATIONS	4,110,434	-	-	-	-	4,110,434
ACCUMULATED DEFICIT						-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	4,110,434	-	-	-	-	4,110,434
UNRESTRICTED NET POSITION UTILIZED						
Municipality/County Appropriation	-	-	-	-	-	-
Other						-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 4,110,434	\$ -	\$ -	\$ -	\$ -	\$ 4,110,434

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 149,787.65 \$ - \$ - \$ - \$ - \$ - \$ 149,787.65

Debt Service Schedule - Principal

Cincinnati Sewerage Authority

	Fiscal Year Ending in							Total Principal Outstanding	
	Adopted Budget Year 2020	Proposed Budget Year 2021	2022	2023	2024	2025	2026		Thereafter
Sewer									
Various NJEIT (see attached schedule)	\$ 828,053	\$ 838,351	\$ 846,589	\$ 792,192	\$ 788,264	\$ 809,590	\$ 598,337	\$ 6,579,166	\$ 11,252,489
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	828,053	838,351	846,589	792,192	788,264	809,590	598,337	6,579,166	11,252,489
Operation #2									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS	\$ 828,053	\$ 838,351	\$ 846,589	\$ 792,192	\$ 788,264	\$ 809,590	\$ 598,337	\$ 6,579,166	\$ 11,252,489

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	
Bond Rating			
Year of Last Rating			

Cinnaminson Sewerage Authority
 NJEIT Loans - Interest
 2/1/2020 - 1/31/2021

	Fiscal Year Ending in										Total Interest O/S
	Adopted Budget 2020	Proposed Budget 2021	2022	2023	2024	2025	2026	Thereafter			
2004 NJEIT	\$ 19,256	\$ 16,256	\$ 13,006	\$ 9,756	\$ 6,256	\$ 3,281	\$ -	\$ -	\$ -	\$ -	\$ 48,556
2008 NJEIT	\$ 49,688	\$ 24,000	\$ 19,600	\$ 14,925	\$ 9,975	\$ 4,750	\$ -	\$ -	\$ -	\$ -	\$ 73,250
2013 NJEIT	\$ 26,070	\$ 24,470	\$ 22,870	\$ 21,270	\$ 19,670	\$ 17,670	\$ 15,420	\$ 64,890	\$ -	\$ -	\$ 186,260
2017 NJEIT	\$ 70,575	\$ 67,325	\$ 63,825	\$ 60,075	\$ 56,325	\$ 52,325	\$ 48,075	\$ 323,250	\$ -	\$ -	\$ 671,200
2018 NJEIT	\$ 6,092	\$ 8,555	\$ 8,305	\$ 8,055	\$ 7,805	\$ 7,555	\$ 7,055	\$ 51,115	\$ -	\$ -	\$ 98,445
	\$ 171,681	\$ 140,606	\$ 127,606	\$ 114,081	\$ 100,031	\$ 85,581	\$ 70,550	\$ 439,255	\$ -	\$ -	\$ 1,077,711

Debt Service Schedule - Interest

Cinnaminson Sewerage Authority

If Authority has no debt X this box

	Fiscal Year Ending in							Total Interest Payments Outstanding	
	Adopted Budget Year 2020	Proposed Budget Year 2021	2022	2023	2024	2025	2026		Thereafter
Sewer									
Various NJEIT (see attached schedule)	\$ 171,681	\$ 140,607	\$ 127,607	\$ 114,082	\$ 100,031	\$ 85,582	\$ 70,550	\$ 439,255	\$ 1,077,714
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	171,681	140,607	127,607	114,082	100,031	85,582	70,550	439,255	1,077,714
Operation #2									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ 171,681	\$ 140,607	\$ 127,607	\$ 114,082	\$ 100,031	\$ 85,582	\$ 70,550	\$ 439,255	\$ 1,077,714

Net Position Reconciliation

Cinnaminson Sewerage Authority
 For the Period February 1, 2020 to January 31, 2021

FY 2021 Proposed Budget

	Sewer	Operation #2	N/A	N/A	N/A	N/A	Total All Operations
	\$ 13,124,037						\$ 13,124,037
	11,171,985						11,171,985
	1,952,052						1,952,052
	1,608,492						1,608,492
	3,560,544						3,560,544
	386,858						386,858
	-						-
	-						-
	386,858						386,858
	\$ 3,173,686	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,173,686

TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)
 Less: Invested in Capital Assets, Net of Related Debt (1)
 Less: Restricted for Debt Service Reserve (1)
 Less: Other Restricted Net Position (1)
 Total Unrestricted Net Position (1)
 Less: Designated for Non-Operating Improvements & Repairs
 Less: Designated for Rate Stabilization
 Less: Other Designated by Resolution
 Plus: Accrued Unfunded Pension Liability (1)
 Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)
 Plus: Estimated Income (Loss) on Current Year Operations (2)
 Plus: Other Adjustments (attach schedule)

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET
 Unrestricted Net Position Utilized to Balance Proposed Budget
 Unrestricted Net Position Utilized in Proposed Capital Budget
 Appropriation to Municipality/County (3)
 Total Unrestricted Net Position Utilized in Proposed Budget
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR
Last issued Audit Report (4)

(1) Total of all operations for this line item must agree to audited financial statements.
 (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.
 (3) Amount may not exceed 5% of total operating appropriations. See calculation below.
 Maximum Allowable Appropriation to Municipality/County \$ 157,463 \$ - \$ - \$ - \$ - \$ - \$ 157,463
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2020-2021
Cinnaminson
Sewerage

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2020-2021 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

Cinnaminson Sewerage

FISCAL YEAR: FROM: February 1, 2020 **TO:** January 31, 2021

[X] enter X to the left if this paragraph is applicable

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Cinnaminson Sewerage Authority, on the 14th day of November, 2019

OR

[] enter X to the left if this paragraph is applicable

It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Kimberly Fitzpatrick		
Title:	Administrator		
Address:	1621 Riverton Road Cinnaminson, NJ 08077		
Phone Number:	856-829-5290	Fax Number:	856-829-7046
E-mail address	KFitzpatrick@cinnaminsonsewerage.org		

2020-2021 CAPITAL BUDGET/PROGRAM MESSAGE

Cinnaminson Sewerage Authority

FISCAL YEAR: FROM: February 1, 2020 TO: January 31, 2021

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

N/A

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

N/A

Add additional sheets if necessary.

Proposed Capital Budget

Cinnaminson Sewerage Authority

For the Period February 1, 2020 to January 31, 2021

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Replacement Lines	\$ 400,000		\$ 400,000			
Manhole Rehab	20,000		20,000			
Plant Bar Screen Replacement	40,000		40,000			
Type in Description	-					
Total	460,000	-	460,000	-	-	-
<i>Operation #2</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 460,000	\$ -	\$ 460,000	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Cinnaminson Sewerage Authority

For the Period February 1, 2020 to January 31, 2021

Fiscal Year Beginning in

	Estimated Total	Current Budget					
	Cost	Year 2021	2022	2023	2024	2025	2026
<i>Sewer</i>							
Replacement Lines	\$ 2,400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
Manhole Rehab	120,000	20,000	20,000	20,000	20,000	20,000	20,000
Plant Bar Screen Replacement	40,000	40,000					
Type in Description	-	-					
Total	2,560,000	460,000	420,000	420,000	420,000	420,000	420,000
<i>Operation #2</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 2,560,000	\$ 460,000	\$ 420,000	\$ 420,000	\$ 420,000	\$ 420,000	\$ 420,000

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Cinnaminson Sewerage Authority

For the Period February 1, 2020 to January 31, 2021

Funding Sources

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Replacement Lines	\$ 2,400,000		\$ 2,400,000			
Manhole Rehab	120,000		120,000			
Plant Bar Screen Replacement	40,000		40,000			
Type in Description	-					
Total	2,560,000	-	2,560,000	-	-	-
<i>Operation #2</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ 2,560,000	\$ -	\$ 2,560,000	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	<u>\$ 2,560,000</u>					

Balance check - If amount is other than zero, verify that projects listed above match projects listed on CB-4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.